

**EEC**  
**dba EXCELSIOR CHARTER SCHOOLS**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**18422 Bear Valley Rd. Bldg. 11**  
**Victorville, CA 92395**

*The regular meeting is electronically recorded.*

**AGENDA**

**REGULAR SESSION**

**December 1, 2015**

**5:15 p.m.**

CALL REGULAR  
SESSION TO ORDER:

\_\_\_\_\_

MEMBERS PRESENT:

\_\_\_\_\_

MEMBERS ARRIVING LATE:

\_\_\_\_\_

MEMBERS ABSENT:

\_\_\_\_\_

MEMBERS LEAVING EARLY:

\_\_\_\_\_

OTHERS PRESENT:

\_\_\_\_\_

Pledge of Allegiance:

\_\_\_\_\_ led the audience in the Pledge of Allegiance  
to the United States of America.

Approval of Agenda:

M\_\_\_\_\_

S\_\_\_\_\_

V\_\_\_\_\_

**EXCELSIOR VALUES & BASICS:**

Compassion:

We take pride in helping people through positive interactions  
and mentoring.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Equity in Attitude:

I will encourage expressions of different opinions and listen  
with an open mind to others' ideas.

**COMMUNITY COMMENTS**

This is an opportunity for citizens to address the Board on any item that is on the agenda or other school related matters, or suggest topics for future agendas. Those wishing to address the Board are invited to fill out a “Request to Speak” card available at the door and present it at the front table prior to this portion of the agenda. Instructions for making public comments are noted on the “Request to Speak” card.

**STUDENT PRESENTATIONS**

1. Excelsior's choir students will perform for the Board.

**ANNUAL ORGANIZATION OF BOARD OF DIRECTORS**

**ACTION ITEMS**

Conduct Annual Organization:

The Board of Directors shall nominate and act to appoint the following officers:

A.1 Clerk:

\_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.2 Vice President:

\_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.3 Board President and Chief Executive Officer:

\_\_\_\_\_ According to the Bylaws, the Board President shall be the Chief Executive Officer.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.4 Secretary:

Act to appoint Peter Wright, Superintendent, as Secretary. According to the Bylaws, the Superintendent shall be the Secretary.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.5 Chief Financial Officer: Act to appoint Alicia Anderson, Assistant Superintendent of Business Services, as Chief Financial Officer.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.6 2016 Calendar: Receive and consider approving the Board of Director's meeting dates for 2016 board meetings.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

## **EXCELSIOR CHARTER SCHOOLS**

### **BOARD OF DIRECTORS**

#### **MEETING DATES FOR 2016**

**Meets the 3<sup>rd</sup> Tuesday of the scheduled month at 5:15 p.m.  
(Unless otherwise noted)\***

FEBRUARY 16

JUNE 21

AUGUST 16

NOVEMBER 29

**INFORMATION ITEMS**

- B.1 European Trip For Students: Receive for information a request for Excelsior high school students to go on a trip to Europe in March, 2017 at no cost to Excelsior. ACIS Travel Agency will be making arrangements for the trip.

**CONSENT ITEMS**

Receive and consider approving and/or ratifying the following consent items:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

- C.1 Personnel Report: The Personnel Report for December 1, 2015.
- C.2 Minutes: The minutes of the Board of Directors regular meeting of August 18, 2015
- C.3 Expenditures: The expenditures for August, September and October 2015.
- C.4 Donations: Donations, as presented.
- C.5 Conferences: Conferences, as presented.
- C.6 Audit Report: 2014-2015 Financial Audit Report.

**ACTION ITEMS**

- D.1 Board Policies: Consider approval of the following Board Policies:  
C&I Policy #1: Curriculum Development and Modification  
C&I Policy #2: Assessments & Examinations

C&I Policy #3:	Curriculum Assessment
C&I Policy #4:	Graduation Requirements
C&I Policy #5:	Interscholastic Sports
C&I Policy #6:	School Calendar
C&I Policy #7:	Independent Study Board Policies

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.2 Vehicle Purchase: Receive and consider ratification of the purchase of one vehicle not to exceed \$45, 987.52, this is a revision to a prior approval of \$40,000. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.3 Vehicle Purchase- Maintenance: Receive and consider ratification of the purchase for one maintenance vehicle not to exceed \$38,900.00. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.4 Artificial Grass Receive and consider ratification of the purchase of Artificial Grass

Contract: installed at the Victorville campus in the amount of \$36,361.00. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.5 Entry Door Access Control Contract: Receive and consider ratification of the agreement between Excelsior and Apple Valley Communications, Inc. for Entry Door Access Control for the Victorville Campus in the amount of \$29, 938.58. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.6 Contract- Rock Stars of Tomorrow- Ontario Site: Receive and consider for ratification the agreement between Excelsior and Rock Stars of Tomorrow to provide music classes to the Ontario site for the 2015/2016 school year. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.7 Contract- Rock Stars of Tomorrow- Norco Site:

Receive and consider for ratification the agreement between Excelsior and Rock Stars of Tomorrow to provide music classes to the Norco site for the 2015/2016 school year. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.8 Contract- Watchmen Patrol:

Receive and consider ratification of the agreement between Excelsior and Watchmen, Inc. to provide three security officers at the Victorville campus. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.9 Contract- Brandman University:

Receive and consider ratification of the agreement between Excelsior and Brandman University to provide dual enrollment classes resulting in dual credit through both schools. Authorization for signature is

approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.10 Contract-CharterBoost:

Receive and consider ratification of the agreement between Excelsior and CharterBoost to provide Website Development and Management services to Excelsior. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.11 Contract-CharterBoost:

Receive and consider ratification of the agreement between Excelsior and CharterBoost to provide Charter Petition and Consulting services to Excelsior. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_



D.12 Contract-  
CharterBoost:

Receive and consider ratification of the agreement between Excelsior and CharterBoost to provide Public Charter Schools Grant Program (PCSGP) application development services to Excelsior. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.13 Mavericks Contract:

Receive and consider approval of the stadium rental agreement for the 2015/2016 graduation at Mavericks Stadium. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.14 BTSA Contract:

Receive and consider ratification of the agreement between Excelsior and Sharon Gollmyer to provide reflective coach services to our teachers in BTSA for the 2015/2016 school year. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services. (Within Budget)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

D.15 First Interim  
Financial Report:

Consider approval of the 2015/2016 First Interim Financial Report, as presented.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**SUPERINTENDENT'S COMMENTS**

**BOARD MEMBERS' COMMENT**

**CLOSED SESSION**

Pursuant to Government Code Section 54957 et seq., the Board of Directors may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities.

Closed Session:

Hold a closed session at \_\_\_\_\_ p.m. to discuss public employees' performance.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

Adjourn Closed Session: Motion to adjourn closed session at \_\_\_\_\_.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**REGULAR SESSION**

Regular Session: Return to regular session at \_\_\_\_\_.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

Any action taken in closed session will be reported out by the Board President.

Adjourn Regular Session: Motion to adjourn regular session at \_\_\_\_\_.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**Next Meeting Date: February 16, 2016**