

**EEC**  
**dba EXCELSIOR CHARTER SCHOOLS**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**15505 CIVIC DRIVE**  
**VICTORVILLE, CA 92392**

*The regular meeting is electronically recorded.*

**AGENDA**

**August 15, 2017**

**REGULAR SESSION**

**5:15 p.m.**

CALL REGULAR  
SESSION TO ORDER:

\_\_\_\_\_

ROLL CALL:

MEMBERS	PRESENT	ABSENT
Mr. Guy Burnett		
Mr. Wayne Costa		
Ms. Lucy Rivera		

OTHERS PRESENT:

\_\_\_\_\_

Pledge of Allegiance:

\_\_\_\_\_ led the audience in the Pledge of Allegiance to the United States of America.

Approval of Agenda:

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**EXCELSIOR VALUES & BASICS:**

Teamwork: We consistently strive to improve ourselves and our practices in order to achieve our Vision and Goals.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Commitment to Service: I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.

**COMMUNITY COMMENTS**

This is an opportunity for citizens to address the Board on any item that is on the agenda or other school related matters, or suggest topics for future agendas. Those wishing to address the Board are invited to fill out a “Request to Speak” card available at the door and present it at the front table prior to this portion of the agenda. Instructions for making public comments are noted on the “Request to Speak” card.

**CLOSED SESSION**

Pursuant to Government Code Section 54957 et seq., the Board of Directors may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities.

Closed Session: Hold a closed session at \_\_\_\_\_ p.m. to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities. (Gov. Code section 54956.9(d)(1))

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

Adjourn Closed Session: Adjourn closed session at \_\_\_\_\_.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**REGULAR SESSION**

Regular Session: Return to regular session at \_\_\_\_\_.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**Any action taken in closed session will be reported out by the Board President.**

**INFORMATION ITEMS**

A.1 Status of Countywide: Richard Hansberger, Status of Countywide Petition to San Bernardino County Board of Education.

A.2 Potential Board Member: Potential board member candidate, Dr. Alan Kay.

**CONSENT ITEMS**

Receive and consider approving and/or ratifying the following consent items:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION on B.1 thru B.6)** \_\_\_\_\_

- B.1 Personnel Report: The Personnel Report for August 15, 2017.
- B.2 Minutes: The minutes of the Board of Directors regular meeting of June 29, 2017 and special meeting of July 18, 2017.
- B.3 Expenditures: The expenditures for July 2017.
- B.4 Donations: Donations, as presented.

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**ACTION ITEMS**

- C.1 Board Policies: Receive and consider approval of the following Board Policies. (Jamie Lowe)
  - Student Policy #14: Student Retention Policy
  - Student Policy #15: Student Suicide Prevention Policy
  - Student Policy #16: Homeless Education Policy

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			

Mr. Wayne Costa			
Ms. Lucy Rivera			

C.2 Superintendent Contract:                      Receive and consider approving the Superintendent’s Employment Contract for 2017-2020.

SUPERINTENDENT’S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.3 Student/Parent Handbook:                      Receive and consider approval of the 2017/2018 Student/Parent Handbook. (Jamie Lowe)

SUPERINTENDENT’S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.4 2017-18 Board Meeting Calendar:                      Receive and consider approving the revised EEC Board of Director’s meeting dates and locations for the 2017-2018 school year board meetings.(Peter Wright)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5 2017/2018 Contracts: Receive and consider approving the following contracts for the 2017/2018 school year as follows for Excelsior Charter Schools. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer. (Alicia Anderson)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION on C.5.1 thru C.5.9)** \_\_\_\_\_

C.5.1 Rockstars of Tomorrow – Music Appreciation, \$5,200 within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.2 UFC Gym Ontario – Physical Education, \$6,000 within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.3 Cooking Block – Culinary Arts, \$15,000 within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.4 Willie Cockrell Orchestra – Music Appreciation at AME, \$8,975 within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.5 James Saunders – Psychological Services, \$25,000 within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.6 Van Dixborn & Associates, LLC –Jana Holmer– Speech Therapy Services, \$104,000 within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.7 Wholesale Security, LP as Watchmen Patrol– Security at Barstow Campus, within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.8 Wholesale Security, LP as Watchmen Patrol– Security at North Victorville Campus, within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain

Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.5.9 Wholesale Security, LP as Watchmen Patrol– Security at Victorville Campus, within budget

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.6 MOU Agreement- Oversight and Operations with SBCSS

Receive and consider the MOU agreements between San Bernardino County Superintendent of Schools and Excelsior Charter Schools regarding charter school oversight and operations. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer. (Alicia Anderson)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.7 2<sup>nd</sup> Amendment: Lease Agreement:

Receive and consider approving the Second Amendment to the Lease Agreement between Mountain Sixth Associates, LLC and Excelsior Charter Schools for the Ontario site. (Peter Wright)

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_



**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

C.8 2017/18 revision: Receive and consider approving the revision to the 2017/2018  
Employee Handbook: Employee Handbook.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS  
REQUIRED

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**SUPERINTENDENT'S COMMENTS**

**BOARD MEMBERS' COMMENT**

**CLOSED SESSION**

Pursuant to Government Code Section 54957 et seq., the Board of Directors may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities.

Closed Session: Hold a closed session at \_\_\_\_\_ p.m. to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities. (Gov. Code section 54956.9(d)(1))

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

Adjourn Closed Session: Motion to adjourn closed session at \_\_\_\_\_.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**REGULAR SESSION**

Regular Session: Return to regular session at \_\_\_\_\_.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**Any action taken in closed session will be reported out by the Board President.**

Adjourn Regular Session: Motion to adjourn regular session at \_\_\_\_\_.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)** \_\_\_\_\_

**VOTE (ROLL CALL):**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Ms. Lucy Rivera			

**Next Meeting Date: September 12, 2017**

Board President:

***We have adjourned the meeting for Excelsior Charter Schools. At this time, we will open the meeting for ECS Corona-Norco.***