

EEC
dba EXCELSIOR CHARTER SCHOOLS
BOARD OF DIRECTORS
REGULAR MEETING
18422 Bear Valley Rd. Bldg. 11
Victorville, CA 92395

The regular meeting is electronically recorded.

AGENDA

REGULAR SESSION

December 16, 2014

5:15 p.m.

CALL REGULAR
SESSION TO ORDER:

MEMBERS PRESENT:

MEMBERS ARRIVING LATE:

MEMBERS ABSENT:

MEMBERS LEAVING EARLY:

OTHERS PRESENT:

Pledge of Allegiance:

_____ led the audience in the Pledge of Allegiance
to the United States of America.

Approval of Agenda:

M_____ S_____ V_____

EXCELSIOR VALUES & BASICS

Integrity: We model the behaviors we expect to see in others.

CODE OF ETHICS FOR BOARD MEMBERS:

Trustworthiness In Stewardship: I will be responsive to the community by seeking its
involvement in Excelsior affairs and by communicating its
priorities and concerns.

COMMUNITY COMMENTS

This is an opportunity for citizens to address the Board on any item that is on the agenda or other school related matters, or suggest topics for future agendas. Those wishing to address the Board are invited to fill out a “Request to Speak” card available at the door and present it at the front table prior to this portion of the agenda. Instructions for making public comments are noted on the “Request to Speak” card.

ANNUAL ORGANIZATION OF BOARD OF DIRECTORS

ACTION ITEMS

Conduct Annual Organization: The Board of Directors shall nominate and act to appoint the following officers:

A.1 Clerk: _____
M_____ S_____ V_____

A.2 Vice President: _____
M_____ S_____ V_____

A.3 Board President and Chief Executive Officer: _____ According to the Bylaws, the Board President shall be the Chief Executive Officer.
M_____ S_____ V_____

A.4 Secretary: Act to appoint William C. Flynn, Superintendent, as Secretary. According to the Bylaws, the Superintendent shall be the Secretary.
M_____ S_____ V_____

A.5 Chief Financial Officer: Act to appoint Alicia Anderson, Assistant Superintendent of Business Services, as Chief Financial Officer.
M_____ S_____ V_____

A.6 2014 Calendar: Receive and consider approving the Board of Director’s meeting dates for 2015 board meetings.

SUPERINTENDENT’S RECOMMENDATION: APPROVAL

M_____ S_____ V_____

EXCELSIOR CHARTER SCHOOLS

BOARD OF DIRECTORS

MEETING DATES FOR 2015

**Meets the 3rd Tuesday each month at 5:15 p.m.
(Unless otherwise Noted)***

JANUARY	20
FEBRUARY	17
MARCH	17
APRIL	21
MAY	19
JUNE	16
JULY	21
AUGUST	18
SEPTEMBER	15
OCTOBER	20
NOVEMBER	17
DECEMBER	15

INFORMATION ITEMS

- B.1 Board Policies
1st Reading: Receive for first reading the following board policies:
Student Policy #1: Admissions and Enrollment
Student Policy #2: Policy for Conflict Resolution
Student Policy #3: Student Dress Code
- B.2 Board Policies
2nd Reading: Receive for second reading the following board policies:
C&I Policy #6: School Calendar
C&I Policy #7: Independent Study Board Policies
School Safety Policy #1: Emergency Plans
School Safety Policy #2: Field Trips & Excursions
School Safety Policy #3: Injury & Illness Prevention Program
Board Policy #1: Board Duties and Responsibilities;
Delegation of Power
- B.3 Job Descriptions
1st Reading: Receive for first reading the following job descriptions:
Office Assistant- AR 2419
Office Clerk- AR 2428
Web Content Specialist- AR 1160
- B.4 Proposed Amended
BYLAWS of EEC
2nd Reading: Receive for second reading the proposed amended BYLAWS of EEC.

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- C.1 Personnel Report: The Personnel Report for December 16, 2014.

- C.2 Minutes: The minutes of the Board of Directors regular meeting of November 18, 2014.
- C.3 Expenditures: The expenditures for November 1-30, 2014.
- C.4 Financial Summary: The Financial Summary Report through November 1-30, 2014.
- C.5 Conferences: Conferences, as presented.
- C.6 Audit Report: 2013-2014 Financial Audit Report.

ACTION ITEMS

- D.1 Board Policies
3rd Reading: Consider approval of the following Board Policies:
- | | |
|-------------------|---|
| Fiscal Policy #9: | Student Activity Funds |
| C&I Policy #1: | Curriculum Development and Modification |
| C&I Policy #2: | Assessments and Examinations |
| C&I Policy #3: | Curriculum Assessment |
| C&I Policy #4: | Graduation Requirements |
| C&I Policy #5: | Interscholastic Sports |

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- D.2 Job Descriptions
3rd Reading: Consider approval of the following Job Descriptions:
AR 2474 Business Office Technician

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

D.3 University of La Verne Agreement: Receive for approval the field work agreement between Excelsior and University of La Verne. Authorization for signature is approved for William C. Flynn, Superintendent or Alicia Anderson, Assistant Superintendent of Business Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

SUPERINTENDENT'S COMMENTS

BOARD MEMBERS' COMMENTS

CLOSED SESSION

Closed Session: Hold a closed session at _____ p.m. to discuss pending litigation and public employee agreement for Superintendent.

M_____ S_____ V_____

Adjourn Closed Session: Motion to adjourn closed session at _____.

M_____ S_____ V_____

REGULAR SESSION

Regular Session: Return to regular session at _____.

M_____ S_____ V_____

Any action taken in closed session will be reported out by the Board President.

Adjourn Regular Session: Motion to adjourn regular session at _____.

M_____ S_____ V_____

Next Meeting Date: January 20, 2014