

EEC
dba EXCELSIOR CHARTER SCHOOLS
BOARD OF DIRECTORS
REGULAR MEETING
18422 BEAR VALLEY ROAD # 11
VICTORVILLE, CA 92395

The regular meeting is electronically recorded.

AGENDA

June 29, 2017

REGULAR SESSION

12:00 p.m.

CALL REGULAR
SESSION TO ORDER:

MEMBERS PRESENT:

MEMBERS ARRIVING LATE:

MEMBERS ABSENT:

MEMBERS LEAVING EARLY:

OTHERS PRESENT:

Pledge of Allegiance:

_____ led the audience in the Pledge of Allegiance
to the United States of America.

Approval of Agenda:

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

EXCELSIOR VALUES & BASICS:

Compassion:

We treat people as individuals with dignity, respect, and sympathy to help them achieve their personal best.

CODE OF ETHICS FOR BOARD MEMBERS:

Equity in Attitude: I will accord others the respect I wish for myself.

COMMUNITY COMMENTS

This is an opportunity for citizens to address the Board on any item that is on the agenda or other school related matters, or suggest topics for future agendas. Those wishing to address the Board are invited to fill out a "Request to Speak" card available at the door and present it at the front table prior to this portion of the agenda. Instructions for making public comments are noted on the "Request to Speak" card.

PRESENTATIONS

Presentation of the recipients of the staff scholarships.

- -5 minute break- -

CLOSED SESSION

Pursuant to Government Code Section 54957 et seq., the Board of Directors may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities.

Closed Session: Hold a closed session at _____ p.m. to discuss Superintendent's performance. (Gov. Code section 54956.9(d)(1))

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

Adjourn Closed Session: Motion to adjourn closed session at _____.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

REGULAR SESSION

Regular Session: Return to regular session at _____.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

Any action taken in closed session will be reported out by the Board President.

INFORMATION ITEMS:

A.1 Staffing Report: Receive for information a list of staff members for 2017/2018 school year.

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

B.1 Personnel Report: The Personnel Report for June 29, 2017.

B.2 Minutes: The minutes of the Board of Directors regular meeting of May 9, 2017.

B.3 Expenditures: The expenditures for May 2017.

B.4 Donations: Donations, as presented.

B.5 Conferences: Conferences, as presented.

VOTE to Approve/Deny_____

ACTION ITEMS

C.1 Board Policies: Receive and consider approval of the following Board Policies.

Student Policy #9: Student Internet Safety Policy

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

C.2 Salary Schedule: Receive and consider approval of the 2017/2018 Salary Schedule.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

C.3 Employee Handbook: Receive and consider approval of the 2017/2018 Employee Handbook.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

C.4 Overnight
Fieldtrips:

Consider approval and/or ratification of Overnight Fieldtrip requests, as presented.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

C.5 Excelsior's LEA/
SPSA Plan:

Receive and consider approval of Excelsior's Local Education Agency (LEA) Plan/Single Plan for Student Achievement (SPSA).

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE all in favor to Approve/Deny_____

C.6 CharterSafe-
JPA Insurance
Agreement:

Receive and consider approving the CharterSafe Agreement to provide insurance services for the 2017/2018 school year. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, CFO.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

C.7 2017/2018
Budget:

Receive and consider approval of the 2017/2018 Budget, as presented.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.8 Consolidated
Application:

Receive and consider approving the Consolidated Application for 2017/2018.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.9 Local Control and
Accountability
Plan:

Receive and consider approval of Excelsior's Local Control and Accountability Plan (LCAP).

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.10 Courier Services:

Receive and consider approval of the Agreement for Courier Services between Excelsior and San Bernardino County Superintendent of Schools for the 2017/2018 school year. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, CFO.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.11 Durham Contract-
Main Campus:

Receive and consider the service agreement with Durham Commercial Cleaning to provide services for Excelsior Charter Schools Main Campus for the 2017/2018 school year. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.12 Durham Contract-
AME Campus:

Receive and consider the service agreement with Durham Commercial Cleaning to provide services for Excelsior Charter Schools AME campus for the 2017/2018 school year. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.13 Durham Contract-
Main Campus
Summer:

Receive and consider the service agreement with Durham Commercial Cleaning to provide services for Excelsior Charter Schools Main Campus for the summer school starting July 5, 2017-August 5,

2017. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.14 Brandman Contract-
Internship:

Receive and consider the Internship Contract Agreement between Brandman University and Excelsior Charter Schools effective July 1, 2017 until June 30, 2019. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.15 Agreement-
Public Improvements:

Receive and consider the Agreement for Public Improvements between the City of Corona and Excelsior Charter Group. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.16 Resolution #17-02

Receive and consider the ratification of the Resolution #17-02 for the

Performance Stipend: 6% performance stipend for all Excelsior staff given on June 16, 2017.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.17 Job Description-
Assistant
Superintendent
of School
Administrative
Services:

Receive and consider approval of the Assistant Superintendent of School Administrative Services Job Description.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.18 Job Description-
Assistant
Superintendent
of Educational
Services:

Receive and consider approval of the Assistant Superintendent of Educational Services Job Description.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.19 Job Description-
Assistant
Superintendent
of Student
Services:

Receive and consider approval of the Assistant Superintendent of Student Services Job Description.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.20 Contract for
Assistant
Superintendent
of School
Administrative
Services:

Receive and consider approval of the contract for the Assistant Superintendent of School Administrative Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.21 Contract for
Assistant
Superintendent
of Educational
Services:

Receive and consider approval of the contract for the Assistant Superintendent of Educational Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

C.22 Contract for Assistant Superintendent of Student Services:

Consider approval of the contract for the Assistant Superintendent of Student Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

C.23 Signatory- Addition and Removal:

Consider approving the addition of Ronnie Henderson and Derek King as back-up signatories for all Excelsior business accounts and the removal of Navid McCarthy as signatory for all Excelsior business accounts.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

C.24 Replacement iPads 2:

Receive and consider approving the replacement of student iPads for the 2017/2018 school year.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION) _____

VOTE to Approve/Deny_____

SUPERINTENDENT'S COMMENTS

BOARD MEMBERS' COMMENT

CLOSED SESSION

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Closed Session: Hold a closed session at _____ p.m. to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities. (Gov. Code section 54956.9(d)(1))

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

Adjourn Closed Session: Motion to adjourn closed session at _____.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

REGULAR SESSION

Regular Session: Return to regular session at _____.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

Any action taken in closed session will be reported out by the Board President.

Adjourn Regular Session: Motion to adjourn regular session at _____.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION) _____

VOTE to Approve/Deny _____

Next Meeting Date: August 8, 2017