

EEC
dba EXCELSIOR CHARTER SCHOOLS
BOARD OF DIRECTORS
REGULAR MEETING
15505 CIVIC DRIVE
VICTORVILLE, CA 92392

The regular meeting is electronically recorded.

MINUTES

C.2

August 15, 2017

REGULAR SESSION

5:15 p.m.

CALL REGULAR
SESSION TO ORDER:

Mr. Guy Burnett called the meeting to order at 5:16 p.m.

MEMBERS PRESENT:

Guy Burnett, Wayne Costa, Lucy Rivera

MEMBERS ABSENT:

None

OTHERS PRESENT:

Peter Wright, Alicia Anderson, Jamie Lowe, Jennifer Carroll, Ronnie Henderson, Derek King, Alan Kay

Pledge of Allegiance:

Mr. Derek King led the audience in the Pledge of Allegiance to the United States of America.

Motion No.

Approval of Agenda:

Ms. Lucy Rivera motioned to approve the agenda **with the exception of item A.1 which is to be tabled next month due to Mr. Hansberger not being able to be here.** It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

EXCELSIOR VALUES & BASICS:

Teamwork:

We consistently strive to improve ourselves and our practices in order to achieve our Vision and Goals.

Mr. Wayne Costa read the Excelsior Values & Basics.

CODE OF ETHICS FOR BOARD MEMBERS:

Commitment to Service:

I will focus my attention on fulfilling the Board's responsibilities of goal setting, policymaking, and evaluation.

Mr. Wayne Costa read the Code of Ethics for Board Members.

COMMUNITY COMMENTS

This is an opportunity for citizens to address the Board on any item that is on the agenda or other school related matters, or suggest topics for future agendas. Those wishing to address the Board are invited to fill out a "Request to Speak" card available at the door and present it at the front table prior to this portion of the agenda. Instructions for making public comments are noted on the "Request to Speak" card.

There were no Community Comments.

CLOSED SESSION

Pursuant to Government Code Section 54957 et seq., the Board of Directors may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities.

Motion No.

Closed Session: Ms. Lucy Rivera motioned to hold a closed session at 5:22 p.m. to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities. (Gov. Code section 54956.9(d)(1)). It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Motion No.

Adjourn Closed Session: Mr. Wayne Costa motioned to adjourn closed session at 5:49 p.m. It was seconded by Ms. Lucy Rivera and it was carried with a 3-0.

REGULAR SESSION

Motion No.

Regular Session: Mr. Wayne Costa motioned to return to regular session at 5:49 p.m. It was seconded by Ms. Lucy Rivera and it was carried with a 3-0.

Mr. Guy Burnett, Board President, reported out that clarifications were made on questions regarding action item C.2 during closed session and action will be reflectd on that item.

INFORMATION ITEMS

~~A.1 Status of Countywide: Richard Hansberger, Status of Countywide Petition to San Bernardino County Board of Education.~~

A.2 Potential Board Member: Potential board member candidate, Dr. Alan Kay.

The board had a list of questions that they asked Dr. Alan Kay. He provided to the board why he was interested in becoming a board member and his background in education as well as his connections in the community that could be a benefit to Excelsior.

Motion No.

CONSENT ITEMS

Ms. Lucy Rivera motioned to approve and/or ratify the following consent items. It was seconded by Mr. Wayne Costa, Ms. Lucy Rivera abstained from voting due to Conflict of Interest on the Personnel Report, and carried with a 2-0-1 vote.

B.1 Personnel Report: The Personnel Report for August 15, 2017.

B.2 Minutes: The minutes of the Board of Directors regular meeting of June 29, 2017 and special meeting of July 18, 2017.

B.3 Expenditures: The expenditures for July 2017.

B.4 Donations: Donations, as presented.

ACTION ITEMS

Motion No.

C.1 Board Policies: Ms. Lucy Rivera motioned to approve the following Board Policies. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Student Policy #14: Student Retention Policy
Student Policy #15: Student Suicide Prevention Policy
Student Policy #16: Homeless Education Policy

Motion No.

C.2 Superintendent Contract: This item was discussed during closed session. Ms. Lucy Rivera motioned to approve the Superintendent's Employment Contract for 2017-2020. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Motion No.

C.3 Student/Parent Ms. Lucy Rivera motioned to approve the 2017/2018 Student/

Handbook: Parent Handbook. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Motion No.

C.4 2017-18 Board Meeting Calendar: Ms. Lucy Rivera motioned to approve the revised EEC Board of Director’s meeting dates and locations for the 2017-2018 school year board meetings. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Motion No.

C.5 2017/2018 Contracts: Ms. Lucy Rivera motioned to approve the following contracts for the 2017/2018 school year as follows for Excelsior Charter Schools. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer. It was seconded by Mr. Wayne Costa. The votes are as follows for each sub item;

Motion No.

C.5.1 Rockstars of Tomorrow – Music Appreciation, \$5,200 within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.2 UFC Gym Ontario – Physical Education, \$6,000 within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.3 Cooking Block – Culinary Arts, \$15,000 within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.4 Willie Cockrell Orchestra – Music Appreciation at AME, \$8,975 within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.5 James Saunders – Psychological Services, \$25,000 within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.6 Van Dixborn & Associates, LLC –Jana Holmer– Speech Therapy Services, \$104,000 within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.7 Wholesale Security, LP as Watchmen Patrol– Security at Barstow Campus, within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.8 Wholesale Security, LP as Watchmen Patrol– Security at North Victorville Campus, within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.5.9 Wholesale Security, LP as Watchmen Patrol– Security at Victorville Campus, within budget

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	√		
Mr. Wayne Costa	√		
Ms. Lucy Rivera	√		

Motion No.

C.6 MOU Agreement- Oversight and Operations with SBCSS:

Ms. Lucy Rivera motioned to approve the MOU agreements between San Bernardino County Superintendent of Schools and Excelsior Charter Schools regarding charter school oversight and operations. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Motion No.

C.7 2nd Amendment Lease Agreement:

Ms. Lucy Rivera motioned to approve the Second Amendment to the Lease Agreement between Mountain Sixth Associates, LLC and Excelsior Charter Schools for the Ontario site. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Motion No.

C.8 2017/18 revision Employee Handbook:

Ms. Lucy Rivera motioned to approve the revision to the 2017/2018 Employee Handbook. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

SUPERINTENDENT'S COMMENTS

Peter said that we just got done with back to school meeting with the principals. This is a meeting where we sit down with the staff and check in with everybody and make sure that everyone is 100% ready for school to start. Peter said that is what we have been doing around here for the past couple days. Peter said we are finishing up the charter for Excelsior Corona-Norco as you know later on and we will be submitting that by the 25th of this month. Just another start to another great year.

BOARD MEMBERS' COMMENT

Lucy Rivera said that this is the finishing up of her official first year as a board member at Excelsior. She said she started last July so this is a year. She said she just wanted to thank everyone and it has

been a pleasure and a joy working with everyone. She said she knows that we keep going back to the Shasta and the countywide charter but it is still very evident that that is just going to keep evolving as we go. Lucy said that your hard work and the teams, she thinks this is a very good team. Lucy appreciates letting her be a part of it.

Wayne Costa had no comments at this time.

Guy Burnett said he feels a little redundant in saying this every single time but you do a great job and it makes it a pleasure for me to be part of an organization that operates so well and has so many successes. We don't talk about a lot of the successes here but we see it every single day and we appreciate all your hard work.

Motion No.

Adjourn Regular Session: Ms. Lucy Rivera motioned to adjourn regular session at 6:48 pm. It was seconded by Mr. Wayne Costa and carried with a 3-0 vote.

Peter Wright, Superintendent

EEC

dba Excelsior Charter Schools

Board of Directors Minutes

August 15, 2017

APPROVED: September 12, 2017

Guy Burnett, Board President

Wayne Costa, Vice President