

**EEC**  
**dba EXCELSIOR CHARTER SCHOOLS**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**18422 Bear Valley Rd. Bldg. 11**  
**Victorville, CA 92395**

*The regular meeting is electronically recorded.*

**AGENDA**

**REGULAR SESSION**

**February 23, 2016**

**5:15 p.m.**

CALL REGULAR  
SESSION TO ORDER:

\_\_\_\_\_

MEMBERS PRESENT:

\_\_\_\_\_

MEMBERS ARRIVING LATE:

\_\_\_\_\_

MEMBERS ABSENT:

\_\_\_\_\_

MEMBERS LEAVING EARLY:

\_\_\_\_\_

OTHERS PRESENT:

\_\_\_\_\_

Pledge of Allegiance:

\_\_\_\_\_ led the audience in the Pledge of Allegiance  
to the United States of America.

Approval of Agenda:

M\_\_\_\_\_

S\_\_\_\_\_

V\_\_\_\_\_

**EXCELSIOR VALUES & BASICS:**

Teamwork: We celebrate and encourage one another by recognizing each other's  
accomplishments.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Trustworthiness in Stewardship: I will work to ensure prudent and accountable use of Excelsior  
resources.

**COMMUNITY COMMENTS**

This is an opportunity for citizens to address the Board on any item that is on the agenda or other school related matters, or suggest topics for future agendas. Those wishing to address the Board are invited to fill out a “Request to Speak” card available at the door and present it at the front table prior to this portion of the agenda. Instructions for making public comments are noted on the “Request to Speak” card.

**STUDENT PRESENTATIONS**

1. Students from Excelsior’s Preventative Medicine and Wellness class will present to the Board.

**ANNUAL ORGANIZATION OF BOARD OF DIRECTORS**

**ACTION ITEMS**

Conduct Annual Organization:

The Board of Directors shall nominate and act to appoint the following officers:

A.1 Clerk:

\_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.2 Vice President:

\_\_\_\_\_

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.3 Board President and Chief Executive Officer:

\_\_\_\_\_ According to the Bylaws, the Board President shall be the Chief Executive Officer.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.4 Secretary:

Act to appoint Peter Wright, Superintendent, as Secretary. According to the Bylaws, the Superintendent shall be the Secretary.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.5 Chief Financial Officer: Act to appoint Alicia Anderson, Assistant Superintendent of Business Services, as Chief Financial Officer.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

A.6 2016 Calendar: Receive and consider approving the Board of Director's meeting dates for 2016 board meetings.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

## EXCELSIOR CHARTER SCHOOLS

### BOARD OF DIRECTORS

#### MEETING DATES FOR 2016

**Meets the 3<sup>rd</sup> Tuesday of the scheduled month at 5:15 p.m.  
(Unless otherwise noted)\***

|           |     |
|-----------|-----|
| FEBRUARY  | 23* |
| MARCH     | 22* |
| APRIL     | 19  |
| MAY       | 17  |
| JUNE      | 21  |
| AUGUST    | 16  |
| SEPTEMBER | 20  |
| OCTOBER   | 18  |

NOVEMBER 15  
DECEMBER 13\*

**CONSENT ITEMS**

Receive and consider approving and/or ratifying the following consent items:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

- B.1 Personnel Report: The Personnel Report for February 23, 2016.
- B.2 Minutes: The minutes of the Board of Directors regular meeting of December 1, 2015 and the minutes of the Board of Directors Special Meeting of February 5, 2016.
- B.3 Expenditures: The expenditures for November, December and January.
- B.4 Donations: Donations, as presented.
- B.5 Conferences: Conferences, as presented.

**ACTION ITEMS**

- C.1 Board Policies: Consider approval of the following Board Policies:  
Fiscal Policy #1: Budget Development & Oversight Calendar & Responsibilities  
Fiscal Policy #2: Controls, Budget & Fiscal Management

|                   |   |
|-------------------|---|
| Fiscal Policy #3: | Negotiating Funding Entitlements                        |
| Fiscal Policy #4: | Required Budget & Other Fiscal Reports                  |
| Fiscal Policy #5: | Property & Liability Insurance                          |
| Fiscal Policy #6: | Board Compensation                                      |
| Fiscal Policy #7: | Authority to Enter Into Contracts & Agreements          |
| Fiscal Policy #8: | Fundraising Grant Solicitation and Donation Recognition |
| Fiscal Policy #9: | Student Activity Funds                                  |

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

C.2 Overnight Fieldtrips: Consider approval and/or ratification of Overnight Fieldtrip requests, as presented.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

C.3 Second Interim Financial Report: Consider approval of the 2015/2016 Second Interim Financial Report, as presented.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

C.4 External Auditor: Consider approval of the external auditor contract between Excelsior and Christy White and Associates for the 2015/2016 school year with options to extend the contract for two additional fiscal years.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

C.5 2016/2017 Student Calendar: Receive and consider approval of the 2016/2017 Student Calendar.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

C.6 Senior Scholarships: Receive and consider approval to fund scholarships from the Excelsior Scholarship Foundation Fund for the 2016 graduating seniors; as presented.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

C.7 Employee Performance Stipends: Consider ratification of the salary schedule performance stipend for Excelsior employees retroactive to December 18, 2015.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR

RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

C.8 Consolidated  
Application:

Consider approval of the Consolidated Application for the 2015/2016 school year.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**SUPERINTENDENT'S COMMENTS**

**BOARD MEMBERS' COMMENT**

**CLOSED SESSION**

Pursuant to Government Code Section 54957 et seq., the Board of Directors may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, litigation, and/or the acquisition of land or facilities.

Closed Session:

Hold a closed session at \_\_\_\_\_ p.m. to discuss Board restructuring and organization.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

Adjourn Closed Session: Motion to adjourn closed session at \_\_\_\_\_.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**REGULAR SESSION**

Regular Session: Return to regular session at \_\_\_\_\_.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

Any action taken in closed session will be reported out by the Board President.

Adjourn Regular Session: Motion to adjourn regular session at \_\_\_\_\_.

M\_\_\_\_\_ S\_\_\_\_\_ V\_\_\_\_\_

**Next Meeting Date: March 22, 2016**