

EEC
dba EXCELSIOR CHARTER SCHOOLS
BOARD OF DIRECTORS
REGULAR MEETING
18422 Bear Valley Rd. Building #11
Victorville, CA 92395

The regular meeting is electronically recorded.

Agenda

REGULAR SESSION

September 13, 2016

5:15 p.m.

CALL REGULAR
SESSION TO ORDER:

MEMBERS PRESENT:

MEMBERS ARRIVING LATE:

MEMBERS ABSENT:

MEMBERS LEAVING EARLY:

OTHERS PRESENT:

Pledge of Allegiance:

_____ led the audience in the Pledge of Allegiance
to the United States of America.

Approval of Agenda:

M_____

S_____

V_____

EXCELSIOR VALUES & BASICS:

Commitment: We have the commitment to follow through, follow-up and have
accountability in the quality of our work.

CODE OF ETHICS FOR BOARD MEMBERS:

Honor In Conduct: I will work to ensure prudent and accountable use of Excelsior
resources.

COMMUNITY COMMENTS

This is an opportunity for citizens to address the Board on any item that is on the agenda or other school related matters, or suggest topics for future agendas. Those wishing to address the Board are invited to fill out a “Request to Speak” card available at the door and present it at the front table prior to this portion of the agenda. Instructions for making public comments are noted on the “Request to Speak” card.

PRESENTATIONS

1. ASB student from the Victorville campus will give a report of their activities for the Board.
2. Presentation of State Farm Youth Advisory Board Grant by Principals Ronnie Henderson and Brian Lamers.
3. Victorville Campus Leadership will give a presentation regarding the Strategic Planning Process.

CLOSED SESSION

Pursuant to Government Code Section 54956 et seq., the Board of Directors may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, conference with legal counsel-litigation, and/or the acquisition of land or facilities.

Closed Session: Hold a closed session at _____ p.m. to discuss public employee agreement for Assistant Superintendent of School Administrative Services.

M_____ S_____ V_____

Adjourn Closed Session: Motion to adjourn closed session at _____.

M_____ S_____ V_____

REGULAR SESSION

Regular Session: Return to regular session at _____.

M_____ S_____ V_____

Any action taken in closed session will be reported out by the Board President.

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- A.1 Personnel Report: The Personnel Report for September 13, 2016.
- A.2 Minutes: The Minutes of the Board of Directors regular meeting of August 9, 2016 and the special meeting of August 30, 2016.
- A.3 Expenditures: The expenditures for August 2016.
- A.4 Financial Summary: The Financial Summary for August 2016.
- A.5 Donations: Donations, as presented.
- A.6 Grants: Grants, as presented.

ACTION ITEMS

- B.1 Board Policies: Consider approval of the following Board Policies:
Board Governance Policy #7: Conflicts of Interest

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.2 Submission of Charter: Consider approval of the submission of the charter to Helendale School District.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR
RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.3 Job Description-
AVID Tutor: Consider approval of the AVID Tutor job description.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR
RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.4 Job Description-
School Counselor: Consider approval of the School Counselor Job Description.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR
RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.5 Job Description-
Assistant
Superintendent
of School
Administrative
Services: Consider approval of the Assistant Superintendent of School
Administrative Services Job Description.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR
RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.6 Contract for Assistant Superintendent of School Administrative Services: Consider approval of the contract for the Assistant Superintendent of School Administrative Services.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.7 Service Agreement-Durham Commercial Cleaning: Receive and consider the service agreement with Durham Commercial Cleaning to provide services for Excelsior Charter Schools Victorville campus for the 2016/2017 school year. Authorization for signature is approved for Peter Wright, Superintendent, Navid McCarthy, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.8 Service Agreement-George Magnum: Receive and consider the service agreement between George Magnum and Excelsior Charter Schools Ontario campus to provide weight room training for the 2016/2017 school year. Authorization for signature is approved for Peter Wright, Superintendent, Navid McCarthy, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

- B.9 Service Agreement-Rockstars of Tomorrow: Receive and consider the service agreement between Rockstars of Tomorrow and Excelsior Charter School to provide music classes to its students for the 2016/2017 school year. Authorization for signature is approved for Peter Wright, Superintendent, Navid

McCarthy, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

B.10 Service Agreement-
Willie Cockrell:

Receive and consider the service agreement between Willie Cockrell and Excelsior Charter School AME campus to provide music classes to its students for the 2016/2017 school year. Authorization for signature is approved for Peter Wright, Superintendent, Navid McCarthy, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

B.11 Service Agreement-
UFC Gym Ontario:

Receive and consider the service agreement between UFC Gym Ontario and Excelsior Charter School to provide fitness classes for students for the 2016/2017 school year. Authorization for signature is approved for Peter Wright, Superintendent, Navid McCarthy, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR RATIFICATION, AS REQUIRED

M_____ S_____ V_____

B.12 Service Agreement-
Sharon Gollmyer:

Receive and consider the service agreement between Sharon Gollmyer and Excelsior Charter School to provide Reflective Coach Services for the 2016/2017 school year. Authorization for signature is approved for Peter Wright, Superintendent, Navid McCarthy, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR

RATIFICATION, AS REQUIRED

M_____ S_____ V_____

B.13 Proposed Budget-
Corona:

Receive and consider the proposed budget for Corona tenant improvement project. Authorization for signature is approved for Peter Wright, Superintendent, Navid McCarthy, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

SUPERINTENDENT'S RECOMMENDATION: APPROVAL AND/OR
RATIFICATION, AS REQUIRED

M_____ S_____ V_____

SUPERINTENDENT'S COMMENTS

BOARD MEMBERS' COMMENT

CLOSED SESSION

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Closed Session:

Hold a closed session at _____ p.m. to discuss staff/student personnel matters, conference with legal counsel-litigation, and/or the acquisition of land or facilities and contracts.

M_____ S_____ V_____

Adjourn Closed Session: Motion to adjourn closed session at _____.

M_____ S_____ V_____

REGULAR SESSION

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M_____ S_____ V_____

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Adjourn Regular Session: Motion to adjourn regular session at _____.

M_____ S_____ V_____

Next Meeting Date: October 11, 2016