

**EEC**  
**dba EXCELSIOR CHARTER SCHOOLS**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**MEETING LOCATION:**  
**18422 BEAR VALLEY ROAD BLDG. 11**  
**VICTORVILLE, CA 92395**

*The regular meeting is electronically recorded.*

**MINUTES**

**A.2**

**December 5, 2017**

**5:15 p.m.**

**REGULAR SESSION**

Open Regular Session at: **Board President, Guy Burnett called the meeting to order at 5:23 P.M.**

ROLL CALL:

MEMBERS	Present	Absent
Mr. Guy Burnett	X	
Mr. Wayne Costa	X	
Ms. Lucy Rivera	X	
Dr. Alan Kay	X	
Mr. Terrance Stone	X	

OTHERS PRESENT: Peter Wright, Alicia Anderson, Ronnie Henderson, Derek King, Jamie Lowe, Jennifer Carroll, Venessa Smith, Jennifer VanNorman, Lindsey Lee, Matt Diniz, Angela Cisneros, Susan Keightley, Toni Munoz, Emily Ruiz

Pledge of Allegiance: Guy Burnett led the audience in the Pledge of Allegiance to the United States of America.

Approval of Agenda: **MOTION: LR**      **SECOND: WC**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		

Dr. Alan Kay	X		
Mr. Terrance Stone	X		

**EXCELSIOR VALUES & BASICS:**

Communication: We are active listeners and have positive, professional interactions at all levels and in all situations.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Honor In Conduct: I will base my decisions on fact rather than supposition, opinion, or public favor.

**COMMUNITY COMMENTS**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

There were no community comments.

**PRESENTATIONS**

1. Victorville Leadership did a presentation.

**ANNUAL ORGANIZATION OF BOARD OF DIRECTORS**

**ACTION ITEMS**

Conduct Annual Organization: The Board of Directors shall nominate and act to appoint the following officers:

A.1 Board President: Nominate and approve Lucy Rivera as Board President For the 2017-2018 term.

**MOTION:** WC

**SECOND:** TS

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

A.3 Secretary/  
Treasurer:

Nominate and approve Alan Kay as Board Secretary/ Treasurer for the 2017-2018 term.

**MOTION:** GB

**SECOND:** WC

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

A.4 Appoint Officer:

The Board of Directors shall nominate and act to appoint Susan Keightley as Parent Member of the Board.

**MOTION:** GB

**SECOND:** WC

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

**CONSENT ITEMS**

Receive and consider approving and/or ratifying the following consent items:

**MOTION:** AK

**SECOND:** WC

- B.1 Personnel Report: The Personnel Report for December 5, 2017
- B.2 Minutes: The minutes of the Board of Directors regular meeting of November 14, 2017.
- B.3 Expenditures: The Expenditures for November 2017.
- B.4 Financial Report: 2016/2017 Financial Audited Report, as presented.
- B.5 Donations: Donations, as presented.

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

**ACTION ITEMS**

- C.1 Board Policies: Receive and consider approval of the following Board Policy.

Student Policy # 20: Title IX Discrimination Complaint Policy

**MOTION: GB**

**SECOND: AK**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

- C.2 First Interim Financial Report: Consider approval of the 2017/2018 First Interim Financial Report, as presented.

**MOTION:** WC

**SECOND:** AK

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

C.3 Service Agreement-  
Light & Sound  
Specialist:

Receive and consider ratifying the service agreement between Larry Krogsgard and Excelsior Charter School to provide services for Performing Arts Light & Sound Specialist effective October 1, 2017- June 30, 2018. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, CFO.

**MOTION:** WC

**SECOND:** GB

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

C.4 Resolution 18-01:

Receive and consider approval of Resolution 18-01 for 4% recognition pay for December 2017 for all staff based on 2017 calendar year base salary.

**MOTION:** WC

**SECOND:** GB

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		

Mr. Terrance Stone	X		
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## **COMMENTS**

The Governing Board took comments/updates from fellow board members, Assistant Superintendents and the Superintendent.

Adjourn Regular Session:

**MOTION: GB**

**SECOND: WC**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		

**Next Meeting Date: January 16, 2018 (AME Site)**

**Adjourned regular session at 6:38 P.M.**

EEC

dba Excelsior Charter Schools

Board of Directors Minutes

November 14, 2017

APPROVED: December 5, 2017

\_\_\_\_\_  
Guy Burnett, Board President

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Peter Wright, Superintendent