

**EEC BOARD OF DIRECTORS
dba EXCELSIOR CHARTER SCHOOLS
15505 CIVIC DRIVE
VICTORVILLE, CA 92392**

AGENDA

The regular meeting is electronically recorded.

September 11, 2018

5:15 p.m.

REGULAR SESSION

OPEN SESSION AT ____:____ PM

ROLL CALL:

MEMBERS	Present	Absent
Mr. Guy Burnett		
Mr. Wayne Costa		
Dr. Alan Kay		
Ms. Susan Keightley		
Ms. Lucy Rivera		
Mr. Terrance Stone		

Others Present _____

PLEDGE OF ALLEGIANCE

Mr./Ms. _____ led the audience in the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

DISCUSSION

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

EXCELSIOR VALUES & BASICS:

Integrity: We take pride in our work which is reflected in our actions.

CODE OF ETHICS FOR BOARD MEMBERS:

Commitment to Service: I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.

COMMUNITY COMMENTS

Please complete and submit a “Registration Card to Address the Board” to the Recording Secretary and adhere to the provisions described therein.

At this time anyone from the audience may share any comments they would like to the board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

CLOSED SESSION

ANNOUNCE CLOSED SESSION ITEMS:

CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

Adjourn to Closed Session at _____ (time).

RECONVENE OPEN GENERAL SESSION:

The board reconvened to General Session at _____ (time).

ROLL CALL	Present	Absent
Burnett	_____	_____
Costa	_____	_____
Rivera	_____	_____
Kay	_____	_____
Stone	_____	_____
Keightley	_____	_____

REPORT OUT OF CLOSED SESSION, IF APPLICABLE

INFORMATION ITEMS

- A.1 **Nomination Committee:** Receive for information the recommendation from the nomination committee members for a board member.
- A.2 **Aeries SIS:** Receive for information the recommendation for the student information system as presented by Dale Lee, Curriculum Coordinator and Ronnie Henderson, Deputy Superintendent.
- A.3 **2018-19 Staffing Report** Receive for information the staffing report for the 2018-2019 year.

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION on A.1 thru A.6)

- B.1 **Personnel Report:** The Personnel Report for August 14, 2018
- B.2 **Minutes:** The minutes of the Board of Directors regular meeting of July 24, 2018.
- B.3 **Expenditures:** The Expenditures for July 2018 and August 2018.

B.4 **Conferences:** Conferences, as presented.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

ACTION ITEMS

C.1 **Board Policies:** Receive and consider approving/ratifying the following Board Policies.
Curriculum Policy # 8 **Mathematics Placement Policy**

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2 **2018-2019 Contracts:** Receive and consider approving/ratifying the following contracts for the 2018/2019 school year as follows for Excelsior Charter Schools.
 Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION ON ITEMS C.2.1 – C.2.15)

C.2.1 Cooking Block:

Receive and consider approving/ratifying the service agreement between Cooking Block and Excelsior Highland campus to provide culinary art classes for the 2018-2019 school year to begin September 4, 2018. Not to exceed \$15,000.00, within budget.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.2 James Saunders:

Receive and consider approving/ratifying the service agreement between James Saunders and Excelsior Charter Schools to provide Psychological Services for the 2018-2019 school year to begin August 13, 2018. Not to exceed \$20,000.00, within budget.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.3 Van Dixborn & Associates, LLC-Jana Holmer:

Receive and consider approving/ratifying the service agreement between Van Dixborn & Associates, LLC and Excelsior Charter Schools to provide Speech Therapy Services for the 2018-2019 school year to begin August 13, 2018. Not to exceed \$110,000.00, within budget.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.4 Pacific Audiologies:

Receive and consider approving/ratifying the service agreement between Pacific Audiologies and Excelsior Charter Schools to provide Hearing and Vision Screening Services for the 2018-2019 school year. Within budget.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.5 Sharon Gollmyer:

Receive and consider approving/ratifying the service agreement between Sharon Gollmyer and Excelsior Charter Schools to provide Reflective Coaching Services for the 2018-2019 school year to begin September 4, 2018. Not to exceed \$12,950.00, within budget.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.6 UFC Gym:

Receive and consider approving/ratifying the service agreement between UFC Gym Ontario and Excelsior Ontario campus to provide Fitness Classes for students for the 2018-2019 school year to begin September 4, 2018. Not to exceed \$4,500.00, within budget.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.7 Watchmen Patrol:

Receive and consider approving/ratifying the service agreement between Wholesale Security, LP and Excelsior Charter Schools as Watchmen Patrol for the 2018-2019 school year to begin September 1, 2018, within budget.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.8 Revolution Foods Agreement:

Receive and consider approving/ratifying the following agreement between Revolution Foods and Excelsior Charter Schools as lunch providers for the 2018/2019 school year to begin September 1, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.9 Athletic Trainer Agreement:

Receive and consider approving/ratifying the following agreement between Tyler Hoyt and Excelsior Charter Schools to provide Athletic Training and Concussion Management for the 2018/2019 school year to begin August 1, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.10 Unidos Por La Musica Agreement:

Receive and consider approving/ratifying the following agreement between Unidos Por La Musica and Excelsior Charter Schools Ontario campus to provide music workshops for students for the 2018/2019 school year to begin September 4, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.11 CharterBoost Agreement:

Receive and consider approving/ratifying the following agreement between CharterBoost and Excelsior Charter Schools to provide consulting services for the 2018/2019 school year to begin August 17, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.12 EEC and ECG Shared Services Agreement:

Receive and consider approving/ratifying the following Shared Services Agreement between Excelsior Charter Group and Excelsior Charter Schools for the 2018/2019 school year to begin August 17, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.13 EEC and ECS Corona-Norco Shared Services Agreement:

Receive and consider approving/ratifying the following Shared Services Agreement between Excelsior Charter School Corona-Norco and Excelsior Charter Schools for the 2018/2019 school year to begin August 17, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.14 Sonja Portney Agreement:

Receive and consider approving/ratifying the following agreement between Sonja Portney and Excelsior Charter Schools to provide psychological services for the 2018/2019 school year to begin August 13, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2.15 Larry Krogsgard Agreement:

Receive and consider approving/ratifying the service agreement between Larry Krogsgard and Excelsior Charter Schools to provide services for Light & Sound Specialist for Athletics effective August 30, 2018 for the 2018-2019 school year. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.3 Aeries SIS Software:

Receive and consider approving/ratifying the Aeries Student Information System Software. Initial start-up will be \$42,600 and ongoing annual costs are approximately \$24,000. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.4 2017/18 Unaudited Actuals:** Receive and consider approving/ratifying the 2017/2018 Unaudited Actuals, as presented.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.5 Chromebooks Purchase:** Receive and consider approving/ratifying the purchase of 360 student Chromebooks. Purchase not to exceed \$130,000.00. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
----------------	------------	------------	----------------

Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.6 University of Redlands Internship Program MOU:** Receive and consider approving/ratifying Internship Program MOU between the University of Redlands and Excelsior Charter Schools from 2018 – 2020. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____
SECOND the motion to Approve/Deny _____
(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.7 Line of Credit:** Receive and consider approving/ratifying the DCB/ FLAGSTAR Bank revolving line of credit for Excelsior Charter Schools effective September 6, 2018. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____
SECOND the motion to Approve/Deny _____
(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.8 Appoint Officer: The board members shall nominate and act to appoint _____ as Member of the EEC Board.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

SUPERINTENDENT AND STAFF REPORTS

Superintendent’s Report

The Superintendent may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

Superintendent’s Staff Report

Assistant Superintendents and CFO may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

- Deputy Superintendent
- Student Services
- Administrative Services
- Business Services

BOARD MEMBERS’ REPORTS

Board Members’ Report

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff.

ADJOURNMENT

The next regular meeting of the Excelsior Charter Schools will be held on **Tuesday, October 9, 2018, at 5:15 p.m. at 1497 State Street, Barstow, CA 92311.**

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Lucy Rivera			
Mr. Terrance Stone			

Adjourn regular session at _____.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE: Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Schools. Telephone: 760-245-4262;

FOR MORE INFORMATION: For more information concerning this agenda, please contact Excelsior Charter Schools. Telephone: 760-245-4262