

**EEC**  
**dba EXCELSIOR CHARTER SCHOOLS**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**MEETING LOCATION:**  
**15505 CIVIC DRIVE**  
**VICTORVILLE, CA 92392**

*The regular meeting is electronically recorded.*

**MINUTES**

**B.2**

**July 24, 2018**

**5:15 p.m.**

**REGULAR SESSION**

Open Regular Session at: **Board President, Lucy Rivera called the meeting to order at 5:15 P.M.**

ROLL CALL:

MEMBERS	Present	Absent
Mr. Guy Burnett		X
Mr. Wayne Costa	X	
Ms. Lucy Rivera	X	
Dr. Alan Kay	X	
Mr. Terrance Stone	X	
Ms. Susan Keightley	X	

OTHERS PRESENT: Jamie Lowe, Kim Morrow, Jennifer Carroll, Peter Wright, Derek King, Ronnie Henderson, Alicia Anderson, Angel Arrington

Pledge of Allegiance: Susan Keightley led the audience in the Pledge of Allegiance to the United States of America.

Approval of Agenda: **MOTION: WC**      **SECOND: SK**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		

Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

**EXCELSIOR VALUES & BASICS:**

Integrity: We take pride in our work which is reflected in our actions.

Alan Kay read the Excelsior Values and Basics.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Commitment to Service: I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.

Alan Kay read the Excelsior Values and Basics.

**COMMUNITY COMMENTS**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda. *At this time anyone from the audience may share any comments they would like to the board.*

There were no Community Comments.

**CLOSED SESSION**

**ANNOUNCE CLOSED SESSION ITEMS:**

Personnel

**INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**Adjourn to Closed Session at 5:17 PM.**

Personnel: Public Employee Performance Evaluation  
 Public Employee Contract  
 Board Member Nomination Process

**RECONVENE OPEN GENERAL SESSION:**  
**The board reconvened to General Session at 5:41 PM.**

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Burnett	_____	___X___
Costa	___X___	_____
Rivera	___X___	_____
Kay	___X___	_____
Stone	___X___	_____
Keightley	___X___	_____

**REPORT OUT OF CLOSED SESSION, IF APPLICABLE**  
 No action was taken during closed session.

**CONSENT ITEMS**                      Receive and consider approving and/or ratifying the following consent items:

**MOTION: AK**                      **SECOND: WC**

- A.1 Personnel Report:                      The Personnel Report for July 24, 2018
- A.2 Minutes:                                      The minutes of the Board of Directors regular meeting of June 12, 2018.
- A.3 Expenditures:                              The Expenditures for June 2018.
- A.4 Conferences:                              Conferences, as presented.

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		

Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

**ACTION ITEMS**

- B.1 Courier Services: Receive and consider approval of the Agreement for Courier Services between Excelsior and San Bernardino County Superintendent of Schools for the 2018/2019 school year. Authorization for signature is approved for Peter Wright, Superintendent or Alicia Anderson, CFO.

**MOTION: AK****SECOND: TS****VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

- B.2 Excelsior's Consolidated App: Receive and consider approving the Consolidated Application (ConApp) for 2018/2019.

**MOTION: AK****SECOND: TS****VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

- B.3 Contract for Superintendent: Receive and consider approval of the revised contract for the Superintendent.

**MOTION: AK****SECOND: WC**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

B.4 Board Member  
Staff Assignment  
Resolution #  
2018-0724-07:

Receive and consider approval of the staff assignment for EEC board member resolution # 2018-0724-07.

**MOTION: AK**

**SECOND: WC**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley			X

**COMMENTS**

The Governing Board took comments/updates from fellow board members, Assistant Superintendents and the Superintendent.

Adjourn Regular Session:

**MOTION: WC**

**SECOND: AK**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa	X		
Ms. Lucy Rivera	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

Adjourn regular session at **6:00 PM**.

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EEC  
dba Excelsior Charter Schools  
Board of Directors Minutes  
July 24, 2018  
APPROVED: September 11, 2018

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Lucy Rivera, Board President

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Peter Wright, Superintendent

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