

**EEC**  
**dba EXCELSIOR CHARTER SCHOOLS**  
**BOARD OF DIRECTORS**  
**REGULAR MEETING**

**MEETING LOCATION:**  
**15505 CIVIC DRIVE**  
**VICTORVILLE, CA 92392**

*The regular meeting is electronically recorded.*

**MINUTES**

**A.2**

**May 8, 2018**

**5:15 p.m.**

**REGULAR SESSION**

Open Regular Session at: **Board Secretary, Alan Kay called the meeting to order at 5:15 P.M.**

**ROLL CALL:**

MEMBERS	Present	Absent
Mr. Guy Burnett	X	
Mr. Wayne Costa	X	
Ms. Lucy Rivera		X
Dr. Alan Kay	X	
Mr. Terrance Stone	X	
Ms. Susan Keightley	X	

**OTHERS PRESENT:** Nicole Alonzo, Ronnie Henderson, Derek King, Jamie Lowe, Peter Wright, Jennifer Carroll, Alicia Anderson, Richard Hansberger

**Pledge of Allegiance:** Susan Keightley led the audience in the Pledge of Allegiance to the United States of America.

**Approval of Agenda:** **MOTION: GB**      **SECOND: WC**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		

Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

**EXCELSIOR VALUES & BASICS:**

Integrity: We take pride in our work which is reflected in our actions.

Wayne Costa read the Excelsior Values and Basics.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Commitment to Service: I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.

Wayne Costa read the Code of Ethics for Board Members.

**COMMUNITY COMMENTS**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda. *At this time anyone from the audience may share any comments they would like to the board.*

There were no Community Comments.

**INFORMATION**

A.1 Foundation: Richard Hansberger, Attorney from Hansberger & Klein Organization Professional Law Corporation, will provide the Board with information on the process of forming a Foundation Organization.

**CONSENT ITEMS**

Receive and consider approving and/or ratifying the following consent items:

**MOTION: WC**

**SECOND: TS**

B.1 Personnel Report: The Personnel Report for May 8, 2018

- B.2 Minutes: The minutes of the Board of Directors regular meeting of April 17, 2018.
- B.3 Expenditures: The Expenditures for April 2018.
- B.4 Financial Report: The Financial Summary for April 2018.
- B.5 Conferences: Conferences, as presented.
- B.6 Donations: Donations, as presented.

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

**ACTION ITEMS**

- C.1 Overnight Field Trips: Consider approval and/or ratification of Overnight Fieldtrip requests, as presented.

**MOTION: GB**

**SECOND: WC**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

- C.2 Kyocera Doc Solutions Lease: Receive and consider ratification of the agreement to replace a portion of our current copier leases with Kyocera Document Solutions. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer.

**MOTION: SK**

**SECOND: GB**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

C.3 iPad  
Purchase:

Receive and consider approving the purchase of 400 student iPads for the 2018/2019 school year. Authorization for signature is approved for Peter Wright, Superintendent, and Alicia Anderson, Chief Financial Officer.

**MOTION: GB**

**SECOND: WC**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

## **COMMENTS**

The Governing Board took comments/updates from fellow board members, Assistant Superintendents and the Superintendent.

**CLOSED SESSION**

**ANNOUNCE CLOSED SESSION ITEMS:**

Personnel

**INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:**

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**The Board adjourned to Closed Session at 6:30 p.m.**

Personnel: Public Employee Performance Evaluation

**RECONVENE OPEN GENERAL SESSION:**

**The board reconvened to General Session at 7:19 p.m.**

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Burnett	<u>  X  </u>	<u>          </u>
Costa	<u>  X  </u>	<u>          </u>
Rivera	<u>          </u>	<u>  X  </u>
Kay	<u>  X  </u>	<u>          </u>
Stone	<u>  X  </u>	<u>          </u>
Keightley	<u>  X  </u>	<u>          </u>

**REPORT OUT OF CLOSED SESSION, IF APPLICABLE**

No action was taken during closed session.

Adjourn Regular Session:

**MOTION: WC**

**SECOND: AK**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Mr. Terrance Stone	X		
Ms. Susan Keightley	X		

**Next Meeting Date: June 12, 2018 (Central Office)**

**Adjourned regular session at 7:20 p.m.**

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EEC  
dba Excelsior Charter Schools  
Board of Directors Minutes  
May 8, 2018  
APPROVED: June 12, 2018

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Lucy Rivera, Board President

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Peter Wright, Superintendent

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