

**EEC BOARD OF DIRECTORS  
dba EXCELSIOR CHARTER SCHOOLS  
15505 CIVIC DRIVE  
VICTORVILLE, CA 92392**

**AGENDA**

The regular meeting is electronically recorded.

**October 9, 2018**

**5:15 p.m.**

**REGULAR SESSION**

**OPEN SESSION AT \_\_\_\_\_ : \_\_\_\_\_ PM**

**ROLL CALL:**

<b>MEMBERS</b>	<b>Present</b>	<b>Absent</b>
Mr. Guy Burnett		
Mr. Wayne Costa		
Dr. Alan Kay		
Ms. Susan Keightley		
Ms. Navid McCarthy		
Ms. Lucy Rivera		
Mr. Terrance Stone		

**Others Present** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

Mr./Ms. \_\_\_\_\_ led the audience in the Pledge of Allegiance to the United States of America.

**APPROVAL OF AGENDA**

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**DISCUSSION**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**EXCELSIOR VALUES & BASICS:**

Compassion: We take pride in helping people through positive interactions and mentoring.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Equity in Attitude: I will encourage expressions of different opinions and listen with an open mind to others' ideas.

**COMMUNITY COMMENTS**

*Please complete and submit a "Registration Card to Address the Board" to the Recording Secretary and adhere to the provisions described therein.*

At this time anyone from the audience may share any comments they would like to the board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**CLOSED SESSION**

**ANNOUNCE CLOSED SESSION ITEMS:**

PERSONNEL

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**Adjourn to Closed Session at \_\_\_\_\_ (time).**

**RECONVENE OPEN GENERAL SESSION:**

The board reconvened to General Session at \_\_\_\_\_ (time).

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Burnett	_____	_____
Costa	_____	_____
Kay	_____	_____
Keightley	_____	_____
McCarthy	_____	_____
Rivera	_____	_____
Stone	_____	_____

**REPORT OUT OF CLOSED SESSION, IF APPLICABLE**

**INFORMATION ITEMS**

**Receive for information the following items:**

- A.1 **Citizens for Safer Communities:** Derek King will provide information for the following;  
 In collaboration with local efforts, Excelsior Charter Schools proudly supports all safety initiatives associated with Crime Prevention Month.
- A.2 **AB 2815:** Derek King will provide information for the following;  
 In adherence with Assembly Bill 2815 Assistant Superintendent of Student Services, Derek King is appointed as the Supervisor of Attendance for Excelsior Charter Schools. All required training has been completed.

**CONSENT ITEMS**

**Receive and consider approving and/or ratifying the following consent items:**

Superintendent's Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION on A.1 thru A.6)**

- B.1 **Personnel Report:** The Personnel Report for October 9, 2018
- B.2 **Minutes:** The Minutes of the Board of Directors regular meeting of September 11, 2018.

- B.3 **Expenditures:** The Expenditures for September 2018.
- B.4 **Financial Summary:** The Financial Summary Report for September 2018.
- B.5 **Conferences:** Conferences, as presented.

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**ACTION ITEMS**

- C.1 **Board Policies:** Receive and consider approving/ratifying the following Board Policies;

Policy Type	Policy #	Policy Title
Board Governance	# 1	Board Powers Duties
Board Governance	# 2	Annual Organizational Meeting
Board Governance	# 6	Board Operations
Board Governance	# 10	Public Records Request
Board Governance	# 11	Uniform Complaint Procedures
Curriculum & Instruction	# 6	School Calendar
Curriculum & Instruction	# 7	Independent Study
Safety	# 1	Emergency Plans
Safety	# 2	Field Trips

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.2 George Mangum Agreement:** Receive and consider approving/ratifying the service agreement between George Mangum and Excelsior Victorville campus to provide weight room training for the 2018-2019 school year to begin September 4, 2018. Not to exceed \$6,400.00, within budget. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.3 Food Service Bank Account:** Consider approving/ratifying opening a Food Services Bank Account for Excelsior Charter Schools. Authorized signatories include Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent, Derek King, Assistant Superintendent, Jamie Lowe, Assistant Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**C.4 Custodial Services for Highland & Ontario:**

Receive and consider approving/ratifying the agreement with Jani King for custodial services for Excelsior Charter Schools the Highland and Ontario sites for the 2018-2019 school year. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**C.5 Data Sharing Agreement:**

Receive and consider approving/ratifying the DATA Sharing Agreement between Excelsior Charter Group and Excelsior Charter Schools. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**SUPERINTENDENT AND STAFF REPORTS**

**Superintendent's Report**

The Superintendent may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

**Superintendent's Staff Report**

Assistant Superintendents and CFO may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

Deputy Superintendent  
Student Services  
Administrative Services  
Business Services

**BOARD MEMBERS' REPORTS**

**Board Members' Report**

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff.

**ADJOURNMENT**

The next regular meeting of the Excelsior Charter Schools will be held on **Tuesday, October 9, 2018, at 5:15 p.m. at 1497 State Street, Barstow, CA 92311.**

Superintendent's Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

Adjourn regular session at \_\_\_\_\_.

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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY:** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE:** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Schools. Telephone: 760-245-4262;

**FOR MORE INFORMATION:** For more information concerning this agenda, please contact Excelsior Charter Schools. Telephone: 760-245-4262