

EEC BOARD OF DIRECTORS
dba EXCELSIOR CHARTER SCHOOLS
 1497 STATE STREET
 BARSTOW, CA 92311

AGENDA

The regular meeting is electronically recorded.

November 13, 2018

5:15 p.m.

REGULAR SESSION

OPEN SESSION AT _____ : _____ PM

ROLL CALL:

MEMBERS	Present	Absent
Mr. Guy Burnett		
Mr. Wayne Costa		
Dr. Alan Kay		
Ms. Susan Keightley		
Ms. Navid McCarthy		
Ms. Lucy Rivera		
Mr. Terrance Stone		

Others Present _____

PLEDGE OF ALLEGIANCE

Mr./Ms. _____ led the audience in the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

DISCUSSION

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

EXCELSIOR VALUES & BASICS:

Integrity: We all have a responsibility to promote integrity by honoring others with respect, honesty, and trustworthiness.

CODE OF ETHICS FOR BOARD MEMBERS:

Trustworthiness In Stewardship: I will make no personal promise or take private action that may compromise my performance or my responsibilities.

COMMUNITY COMMENTS

Please complete and submit a "Registration Card to Address the Board" to the Recording Secretary and adhere to the provisions described therein.

At this time anyone from the audience may share any comments they would like to the board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

INFORMATION ITEMS

Receive for information the following items:

- A.1 Derek King will provide information for the following;
Student non-voting Excelsior Board Member
- A.2 Ronnie Henderson will provide information for the following;
Local Indicators-CA Dashboard 2018 Deadlines
- A.3 Barstow Site Staff and Students will present to the board.

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

Superintendent's Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION on B.1 thru B.5)

- B.1 **Personnel Report:** The Personnel Report for November 13, 2018

- B.2 **Minutes:** The Minutes of the Board of Directors regular meeting of October 9, 2018.
- B.3 **Expenditures:** The Expenditures for October 2018.
- B.4 **Financial Summary:** The Financial Summary Report for October 2018.
- B.5 **Conferences:** Conferences, as presented.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

ACTION ITEMS

- C.1 **Board Policies:** Receive and consider approving/ratifying the following Board Policies;

Policy Type	Policy #	Policy Title
Board Governance	# 3	Procedure for Policy Adoption
Board Governance	# 12	BB9250 Remuneration
Fiscal	# 1	Budget Development and Oversight Calendar and Responsibilities
Fiscal	# 2	Controls, Budget and Fiscal Management
Fiscal	# 3	Negotiating Funding Entitlements
Students	# 7	Administration of Medications, Emergencies and Head Lice
Students	# 9	Internet Safety Policy
Students	# 16	Homeless Education
Students	# 17	Transgender/Gender Nonconforming Student Nondiscrimination
Students	# 18	Foster Youth

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.2 Overnight Fieldtrips: Consider approving/ratifying Overnight Fieldtrip requests, as presented.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____
SECOND the motion to Approve/Deny _____
(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.3 School Services of California Inc: Receive and consider approving/ratifying the service agreement between School Services of California Inc. and Excelsior Charter Schools to provide Total Compensation Study for identification and analysis of the job descriptions and salary levels. Not to exceed \$27,522.00, within budget. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____
SECOND the motion to Approve/Deny _____
(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.4 MOU with SDCSS:** Receive and consider approving/ratifying the Memorandum of Understanding between San Diego County Superintendent of Schools and Excelsior Charter Schools to provide credentialing services from September 1, 2018 to June 30, 2023. Authorization for signature is approved for Jamie Lowe, Assistant Superintendent of School Administrative Services, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.5 School Ability-software:** Receive and consider approving/ratifying the service agreement between Excelsior and Aerarium, LLC dba School Ability to provide various software modules that perform administrative functions in the areas of finance, human resources, and payroll as specified in the agreement. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.6 CalSTRS activation:** Receive and consider approving/ratifying the Charter Schools Application for CalSTRS activation for Excelsior Charter Schools. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.7 Resolution # 2018-1113-08** Receive and consider approving/ratifying the Resolution # 2018-113-08 in order to change the EEC Corporation Name to Excelsior Charter Schools.
EEC Corporation-Name
Change:

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

SUPERINTENDENT AND STAFF REPORTS

Superintendent’s Report

The Superintendent may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

Superintendent’s Staff Report

Assistant Superintendents and CFO may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

- Deputy Superintendent
- Student Services
- Administrative Services
- Business Services

BOARD MEMBERS’ REPORTS

Board Members’ Report

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff.

ADJOURNMENT

The next regular meeting of the Excelsior Charter Schools will be held on **Tuesday, December 11, 2018, at 5:15 p.m. at 15505 Civic Drive, Victorville, California, 92392.**

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

Adjourn regular session at _____.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.
REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY: The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.
SPECIAL PRESENTATION MAY BE MADE: Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.
REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Schools. Telephone: 760-245-4262;
FOR MORE INFORMATION: For more information concerning this agenda, please contact Excelsior Charter Schools. Telephone: 760-245-4262