

**EEC BOARD OF DIRECTORS**  
**dba EXCELSIOR CHARTER SCHOOLS**  
 15505 CIVIC DRIVE  
 VICTORVILLE, CA 92392

**AGENDA**

The regular meeting is electronically recorded.

**December 11, 2018**

**5:15 p.m.**

**REGULAR SESSION**

**OPEN SESSION AT** \_\_\_\_\_ : \_\_\_\_\_ PM

**ROLL CALL:**

<b>MEMBERS</b>	<b>Present</b>	<b>Absent</b>
Mr. Guy Burnett		
Mr. Wayne Costa		
Dr. Alan Kay		
Ms. Susan Keightley		
Ms. Navid McCarthy		
Ms. Lucy Rivera		
Mr. Terrance Stone		

**Others Present** \_\_\_\_\_

**PLEDGE OF ALLEGIANCE**

Mr./Ms. \_\_\_\_\_ led the audience in the Pledge of Allegiance to the United States of America.

**APPROVAL OF AGENDA**

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**DISCUSSION**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**EXCELSIOR VALUES & BASICS:**

Compassion: We take pride in helping people through positive interactions and mentoring.

**CODE OF ETHICS FOR BOARD MEMBERS:**

Honor In Conduct: I will base my decisions on fact rather than supposition, opinion, or public favor.

**CLOSED SESSION**

**ANNOUNCE CLOSED SESSION ITEMS:**

PERSONNEL

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:**

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**Adjourn to Closed Session at \_\_\_\_\_ (time).**

**RECONVENE OPEN GENERAL SESSION:**

**The board reconvened to General Session at \_\_\_\_\_ (time).**

<b>ROLL CALL</b>	<b>Present</b>	<b>Absent</b>
Burnett	_____	_____
Costa	_____	_____
Kay	_____	_____
Keightley	_____	_____
McCarthy	_____	_____

Rivera \_\_\_\_\_  
 Stone \_\_\_\_\_

**REPORT OUT OF CLOSED SESSION, IF APPLICABLE**

**COMMUNITY COMMENTS**

*Please complete and submit a "Registration Card to Address the Board" to the Recording Secretary and adhere to the provisions described therein.*

At this time anyone from the audience may share any comments they would like to the board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

**INFORMATION ITEMS**

**Receive for information the following items:**

- A.1 Lindsey Lee will provide information for the following;  
Victorville Campus Safety Plan.
- A.2 Receive for information the following summary for consideration for a non-voting student board member.
- A.3 Receive for information the proposed Board Policy;  
Board Governance #13 Non-Voting Student Board Member.
- A.4 Receive for information the following Board Policies to review;
 

Policy Type	Policy #	Policy Title
A.4.1 Board Governance	4	Code of Ethics for Board Members
A.4.2 Facilities & Operations	1	Facilities Development Policy
A.4.3 Fiscal	4	Required Budget and Other Fiscal Reports
A.4.4 Students	1	Admissions and Enrollment
A.4.5 Students	8	Freedom of Expression
A.4.6 Students	10	Prohibiting Discrimination
A.4.7 Students	19	SARB SARI
A.4.8 Safety	3	IIPP

**CONSENT ITEMS**

**Receive and consider approving and/or ratifying the following consent items:**

Superintendent's Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny\_\_\_\_\_

**(DISCUSSION on B.1 thru B.4)**

- B.1 **Personnel Report:** The Personnel Report for December 11, 2018
- B.2 **Minutes:** The Minutes of the Board of Directors regular meeting of November 13, 2018.
- B.3 **Expenditures:** The Expenditures for November 2018.
- B.4 **Financial Report:** 2017/2018 Financial Audited Report, as presented.

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**ACTION ITEMS**

- C.1 **Board Policies:** Receive and consider approving/ratifying the following Board Policies;

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

Policy Type	Policy #	Policy Title
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C.1.1	Fiscal # 1	Budget Development and Oversight Calendar and Responsibilities
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**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**C.1.2 Students # 9 Internet Safety Policy**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**C.1.3 Students # 16 Homeless Education**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**C.1.4 Students # 18 Foster Youth**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**C.2 First Interim Financial Report:** Receive and consider approving/ratifying the 2018/2019 First Interim Financial Report, as presented.

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.3      Resolution # 2018-1211-09**      Receive and consider approving/ratifying the Resolution # 2018-1211-09 for  
Recognition Pay:      6% Recognition Pay for December 2018 for all staff based on 2018 calendar  
 year base salary.

Superintendent’s Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

**SUPERINTENDENT AND STAFF REPORTS**

**Superintendent’s Report**

The Superintendent may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

**Superintendent’s Staff Report**

Assistant Superintendents and CFO may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

- Deputy Superintendent
- Student Services
- Administrative Services
- Business Services

**BOARD MEMBERS’ REPORTS**

**Board Members’ Report**

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff.

**ADJOURNMENT**

The next regular meeting of the Excelsior Charter Schools will be held on **Tuesday, January 15, 2018, at 5:15 p.m. at 3694 E. Highland Ave., Highland, California, 92346.**

Superintendent's Recommendation: Approval and/or ratification, as required.

**MOTION** to Approve/Deny \_\_\_\_\_

**SECOND** the motion to Approve/Deny \_\_\_\_\_

**(DISCUSSION)**

**VOTE:**

<b>MEMBERS</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

Adjourn regular session at \_\_\_\_\_.

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**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:** Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY:** The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**SPECIAL PRESENTATION MAY BE MADE:** Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY:** Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Schools. Telephone: 760-245-4262;

**FOR MORE INFORMATION:** For more information concerning this agenda, please contact Excelsior Charter Schools. Telephone: 760-245-4262