

EEC BOARD OF DIRECTORS
dba EXCELSIOR CHARTER SCHOOLS
3694 E. HIGHLAND AVENUE SUITE # 30
HIGHLAND, CA 92346

AGENDA

The regular meeting is electronically recorded.

January 15, 2019

5:15 p.m.

REGULAR SESSION

OPEN SESSION AT _____ : _____ PM

ROLL CALL:

MEMBERS	Present	Absent
Mr. Wayne Costa		
Dr. Alan Kay		
Ms. Navid McCarthy		
Ms. Lucy Rivera		
Mr. Terrance Stone		

Others Present _____

PLEDGE OF ALLEGIANCE

Mr./Ms. _____ led the audience in the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

DISCUSSION

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

EXCELSIOR VALUES & BASICS:

Enthusiasm: Be enthusiastic in order to inspire positive attitude, creativity, motivation and innovation, so that everyone is successful.

CODE OF ETHICS FOR BOARD MEMBERS:

Commitment To Service: I will focus my attention on fulfilling the Board’s responsibilities of goal setting, policymaking, and evaluation.

COMMUNITY COMMENTS

Please complete and submit a “Registration Card to Address the Board” to the Recording Secretary and adhere to the provisions described therein.

At this time anyone from the audience may share any comments they would like to the board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

INFORMATION ITEMS

Receive for information the following items:

- A.1 Alaric Singletary will provide information for the following;
Highland Campus Safety Plan.
- A.2 Highland Site staff and students will present to the board.

There will be a 5 minute break starting at: (TIME)

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION on B.1 thru B.6)

- B.1 **Personnel Report:** The Personnel Report for January 15, 2019
- B.2 **Minutes:** The Minutes of the Board of Directors regular meeting of December 11, 2018.
- B.3 **Expenditures:** The Expenditures for December 2018.
- B.4 **Financial Summary:** Financial Summary, as presented.

- B.5 **Conferences:** Conferences, as presented.
 B.6 **Donations:** Donations, as presented.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

ACTION ITEMS

- C.1 **Board Policies:** Receive and consider approving/ratifying the following Board Policies;

Policy Type	Policy #	Policy Title
Board Governance	# 14	Non-Voting Student Board Member Policy

Superintendent's Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.2 **Overnight Fieldtrips:** Receive and consider approving/ratifying the overnight fieldtrip, as presented.

Superintendent's Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.5 Contract for Cobra Kai:

Receive and consider approving and/or ratifying the following contract between Cobra Kai and Excelsior Charter Schools Victorville Campus to provide martial arts classes for the 2018/2019 school year starting February 1, 2019. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.6 Phelan Lease Agreement:

Receive and consider approving and/or ratifying the following lease agreement between Edennis Property, LLC and Excelsior Charter Schools to occupy space 4013 Phelan Road Unit 3 for a term of 7 years. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.7 **Job Description Student Activities Site Director:** Consider approval of the Student Activities Site Director job description.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.8 **Job Description Athletics Site Director:** Consider approval of the Athletics Site Director job description.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.9 **Appoint Parent Officer:** The Board designates Susan Keightley to a one-year term (effective July 1, 2018 to June 30, 2019) as a parent board representative pursuant to Article VII, Sections 3 and 8 of the Corporation’s Bylaws.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.10 Appoint Officer:** The Board designates Guy Burnett to a four-year term (effective July 1, 2018 to June 30, 2022) pursuant to Article VII, Sections 3 and 8 of the Corporation’s Bylaws.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

- C.11 Resolution # 2019-0115-10**
Ratify Board Action: Receive and consider approving the Resolution # 2019-0115-10 to ratify any and all actions taken by the Board of Directors at its meeting held on December 11, 2018.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			

Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

C.12 Appoint Student Officer: The Board designates Hannah Leyva to a one-year term (effective July 1, 2018 to June 30, 2019) as a non-voting student board member.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

SUPERINTENDENT AND STAFF REPORTS

Superintendent’s Report

The Superintendent may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

Superintendent’s Staff Report

Assistant Superintendents and CFO may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

- Deputy Superintendent
- Student Services
- Administrative Services
- Business Services

BOARD MEMBERS’ REPORTS

Board Members’ Report

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff.

ADJOURNMENT

The next regular meeting of the Excelsior Charter Schools will be held on **Tuesday, February 12, 2019, at 5:15 p.m. at 18422 Bear Valley Road Bldg #11, Victorville, CA 92395.**

Superintendent's Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			

Adjourn regular session at _____.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE: Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Schools. Telephone: 760-245-4262;

FOR MORE INFORMATION: For more information concerning this agenda, please contact Excelsior Charter Schools. Telephone: 760-245-4262