

**EEC BOARD OF DIRECTORS
dba EXCELSIOR CHARTER SCHOOLS
15505 CIVIC DRIVE
VICTORVILLE, CA 92392**

MINUTES

B.2

The regular meeting is electronically recorded.

October 9, 2018

5:15 p.m.

REGULAR SESSION

OPEN SESSION AT 5:15 PM

ROLL CALL:

MEMBERS	Present	Absent	Late
Mr. Guy Burnett	X		
Mr. Wayne Costa			X (5:35PM)
Dr. Alan Kay			X (5:35PM)
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

Others Present Kim Morrow, Peter Wright, Alicia Anderson, Jamie Lowe, Ronnie Henderson, and Jennifer Carroll

PLEDGE OF ALLEGIANCE

Ms. Lucy Rivera led the audience in the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA

MOTION: SK **SECOND** NM

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

EXCELSIOR VALUES & BASICS:

Compassion: We take pride in helping people through positive interactions and mentoring.

Susan Keightley read the Excelsior Values and Basics.

CODE OF ETHICS FOR BOARD MEMBERS:

Equity in Attitude: I will encourage expressions of different opinions and listen with an open mind to others' ideas.

Susan Keightley read the Code of Ethics.

COMMUNITY COMMENTS

Please complete and submit a "Registration Card to Address the Board" to the Recording Secretary and adhere to the provisions described therein.

At this time anyone from the audience may share any comments they would like to the board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

There were no Community Comments.

INFORMATION ITEMS

The following items were presented:

- A.1 Citizens for Safer Communities:** **Ronnie Henderson provided information on the following;**
In collaboration with local efforts, Excelsior Charter Schools proudly supports all safety initiatives associated with Crime Prevention Month.
- A.2 AB 2815:** **Ronnie Henderson provided information on the following;**
In adherence with Assembly Bill 2815 Assistant Superintendent of Student Services, Derek King is appointed as the Supervisor of Attendance for Excelsior Charter Schools. All required training has been completed.

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

MOTION: GB SECOND NM

- B.1 Personnel Report:** The Personnel Report for October 9, 2018
- B.2 Minutes:** The Minutes of the Board of Directors regular meeting of September 11, 2018.
- B.3 Expenditures:** The Expenditures for September 2018.
- B.4 Financial Summary:** The Financial Summary Report for September 2018.
- B.5 Conferences:** Conferences, as presented.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy			X (Was not at 10/9/18 meeting)
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

ACTION ITEMS

C.1 Board Policies: Receive and consider approving/ratifying the following Board Policies;

Policy Type	Policy #	Policy Title
Board Governance	# 1	Board Powers Duties
Board Governance	# 2	Annual Organizational Meeting
Board Governance	# 6	Board Operations
Board Governance	# 10	Public Records Request
Board Governance	# 11	Uniform Complaint Procedures
Curriculum & Instruction	# 6	School Calendar
Curriculum & Instruction	# 7	Independent Study
Safety	# 1	Emergency Plans
Safety	# 2	Field Trips

MOTION: NM SECOND GB
Approved with corrections that were discussed.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

C.2 George Mangum Agreement: Receive and consider approving/ratifying the service agreement between George Mangum and Excelsior Victorville campus to provide weight room training for the 2018-2019 school year to begin September 4, 2018. Not to exceed \$6,400.00, within budget. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

MOTION: GB SECOND SK

VOTE:

MEMBERS	Aye	Nay	Abstain
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Mr. Guy Burnett	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

- C.3 Food Service Bank Account:** Consider approving/ratifying opening a Food Services Bank Account for Excelsior Charter Schools. Authorized signatories include Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent, Derek King, Assistant Superintendent, Jamie Lowe, Assistant Superintendent and Alicia Anderson, Chief Financial Officer.

MOTION: NM **SECOND** TS

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

- C.4 Custodial Services for Highland & Ontario:** Receive and consider approving/ratifying the agreement with Jani King for custodial services for Excelsior Charter Schools the Highland and Ontario sites for the 2018-2019 school year. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

MOTION: WC **SECOND:** GB

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

- C.5 Data Sharing Agreement:** Receive and consider approving/ratifying the DATA Sharing Agreement between Excelsior Charter Group and Excelsior Charter Schools. Authorization for signature is approved for Peter Wright, Superintendent, Ronnie Henderson, Deputy Superintendent and Alicia Anderson, Chief Financial Officer.

MOTION: GB SECOND AK

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

CLOSED SESSION

ANNOUNCE CLOSED SESSION ITEMS:

PERSONNEL

MOTION: GB SECOND AK

INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

Adjourned to Closed Session at 5:37 PM.

RECONVENE OPEN GENERAL SESSION:

The board reconvened to General Session at 6:09 PM.

ROLL CALL

	Present	Absent
Burnett	___X___	_____
Costa	___X___	_____
Kay	___X___	_____

Keightley	<u> X </u>	<u> </u>
McCarthy	<u> X </u>	<u> </u>
Rivera	<u> X </u>	<u> </u>
Stone	<u> X </u>	<u> </u>

The board president reported out that no action was taken during closed session.

SUPERINTENDENT AND STAFF REPORTS

Superintendent’s Report

The Governing Board took comments/updates from Assistant Superintendents and the Superintendent.

BOARD MEMBERS’ REPORTS

Board Members’ Report

The Governing Board took comments/updates from fellow board members.

ADJOURNMENT

The next regular meeting of the Excelsior Charter Schools will be held on **Tuesday, November 13, 2018, at 5:15 p.m. at 1497 State Street, Barstow, CA 92311.**

MOTION: WC **SECOND** AK

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett	X		
Mr. Wayne Costa	X		
Dr. Alan Kay	X		
Ms. Susan Keightley	X		
Ms. Navid McCarthy	X		
Ms. Lucy Rivera	X		
Mr. Terrance Stone	X		

Adjourned regular session at **6:26 PM.**

EEC
dba Excelsior Charter Schools
Board of Directors Minutes
October 9, 2018
APPROVED: November 13, 2018

Lucy Rivera, Board President

Peter Wright, Superintendent
