

EEC BOARD OF DIRECTORS
dba EXCELSIOR CHARTER SCHOOLS
4083A PHELAN ROAD
PHELAN, CA 92371

AGENDA

The regular meeting is electronically recorded.

May 14, 2019

5:15 p.m.

REGULAR SESSION

OPEN SESSION AT : PM

ROLL CALL:

MEMBERS	Present	Absent	Late Arrival
Mr. Guy Burnett, Board Member			
Mr. Wayne Costa, Board Member			
Dr. Alan Kay, Secretary/ Treasurer			
Ms. Susan Keightley, Parent Member			
Ms. Navid McCarthy, Board Member			
Ms. Lucy Rivera, President			
Mr. Terrance Stone, Board Member			
Miss Hannah Leyva, Student Member			

Others Present _____

PLEDGE OF ALLEGIANCE

Mr./Ms. _____ led the audience in the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

DISCUSSION

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

EXCELSIOR VALUES & BASICS:

Belief Statement: Everyone has something valuable to contribute.

CODE OF ETHICS FOR BOARD MEMBERS:

Integrity of Character: I will consistently uphold all applicable laws, rules, policies, and governance procedures.

COMMUNITY COMMENTS

Please complete and submit a "Registration Card to Address the Board" to the Recording Secretary and adhere to the provisions described therein.

At this time anyone from the audience may share any comments they would like to the board. Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

INFORMATION ITEMS

Receive for information the following items:

- A.1 Phelan Site staff and students will present to the board.

There will be a 5 minute break starting at: (TIME)

- A.2 Receive for 1st Reading the 2019/2020 Student/Parent Handbook.

CLOSED SESSION

ANNOUNCE CLOSED SESSION ITEMS:

- PERSONNEL

MOTION to Approve/Deny going into closed session _____

SECOND the motion to Approve/Deny going into closed session _____

INVITATION TO ADDRESS THE BOARD, CLOSED SESSION ITEMS:

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			

Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

Adjourn to Closed Session at _____(time).

RECONVENE OPEN GENERAL SESSION:

The board reconvened to General Session at _____(time).

ROLL CALL	Present	Absent
Burnett	_____	_____
Costa	_____	_____
Kay	_____	_____
Keightley	_____	_____
McCarthy	_____	_____
Rivera	_____	_____
Stone	_____	_____
Leyva – Student Member	_____	_____

REPORT OUT OF CLOSED SESSION, IF APPLICABLE

CONSENT ITEMS

Receive and consider approving and/or ratifying the following consent items:

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny_____

(DISCUSSION on B.1 thru B.6)

- B.1 **Personnel Report:** The Personnel Report for May 14, 2019
- B.2 **Minutes:** The Minutes of the Board of Directors regular meeting of April 9, 2019.
- B.3 **Expenditures:** The Expenditures for April 2019.
- B.4 **Conferences:** Conferences, as presented.
- B.5 **Financial Summary:** Financial Summary for April 2019.
- B.6 **Donations:** Donations, as presented.

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

ACTION ITEMS

C.1 Board Policies: Receive and consider approving/ratifying the following Board Policies;

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

Policy Type	Policy #	Policy Title
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C.1.1 Board Governance	8	Acceptance of Gifts
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VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.1.2 Curriculum & Instruction	4	Graduation Requirements
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VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.1.3 Fiscal	8	Fundraising, Grant Solicitation, and Donation Recognition
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VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.1.4 Students	5	Pupil Discipline, Suspension and Expulsion
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VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.1.5 Students 14 Pupil Promotion and Retention

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.2 Contract-Deputy Superintendent: Receive and consider approval of the contract for the Deputy Superintendent.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.3 Contract-Assistant Superintendent of School Administrative Services: Receive and consider approval of the contract for the Assistant Superintendent of School Administrative Services.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.4 Contract-Assistant Superintendent of Student Services: Receive and consider approval of the contract for the Assistant Superintendent of Student Services.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.5 Overnight Fieldtrips: Receive and consider approving the overnight fieldtrips, as presented.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

C.6 APEX Learning Contract: Receive and consider approving the APEX Learning Contract., within budget.

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

SUPERINTENDENT AND STAFF REPORTS

Superintendent’s Report

The Superintendent may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

Superintendent’s Staff Report

Assistant Superintendents and CFO may discuss events and future activities significant to the Excelsior Charter Schools Board of Directors.

- Deputy Superintendent
- Student Services
- Administrative Services
- Business Services

BOARD MEMBERS’ REPORTS

Board Members’ Report

Individual Board members may wish to share a comment, concern, and/or observation with other Board members and/or staff.

ADJOURNMENT

The next regular meeting of the Excelsior Charter Schools will be held on **Tuesday, June 11, 2019, at 5:15 p.m. at 15505 Civic Drive, Victorville, CA 92392 (Central Office).**

Superintendent’s Recommendation: Approval and/or ratification, as required.

MOTION to Approve/Deny _____

SECOND the motion to Approve/Deny _____

(DISCUSSION)

VOTE:

MEMBERS	Aye	Nay	Abstain
Mr. Guy Burnett			
Mr. Wayne Costa			
Dr. Alan Kay			
Ms. Susan Keightley			
Ms. Navid McCarthy			
Ms. Lucy Rivera			
Mr. Terrance Stone			
Miss Hannah Leyva – Student Member			

Adjourn regular session at _____.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE: Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY: The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATION MAY BE MADE: Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or to participate in this meeting of the Governing Board may request assistance by contacting Excelsior Charter Schools. Telephone: 760-245-4262;

FOR MORE INFORMATION: For more information concerning this agenda, please contact Excelsior Charter Schools. Telephone: 760-245-4262