	<h1>Job Description</h1>	Created By: TAR	Date: 4/14/17
		Approved By: RR	Date: 12/19/18
Document #: <h2>PRD-JD-144</h2>	<h2>Welder</h2>	Revision #: 1	Date: 12/19/18

Job Title:	Welder
Department :	Fabrication
Reports To:	Fabrication Supervisor

Job Purpose


Assemble multiple pieces of sheet metal using MIG and/or TIG welders to create one complete assembly.

Duties and Responsibilities

- Tack/weld metal parts together using welding machines.
- Read and understand production assembly drawings.
- Use measuring tools, calipers, tape measure.
- Report unresolved shortages and job status to supervisor.
- Report needed drawing corrections to supervisor.
- Complete daily part(s) assembly lists.
- Follow standard shop practices and verbal instructions.
- Detect and report any mechanical defects of assembly(s) and/or raw material.
- Check work for accuracy and completeness.
- Refer all unusual conditions to supervisor.
- Maintain clean and safe work area.
- All duties assigned by your immediate supervisor and/or management.
- Responsible for understanding and executing Company goals and objectives while actively contributing to the cohesiveness of the team.

Qualifications

- Education
 - High School Diploma or equivalent.
- Experience
 - 1-2 years in welding preferred.
- Skills
 - Able to perform simple addition, subtraction, multiplication, and division calculations using whole numbers and fractions.
 - Able to read a measuring tape to a 1/16" measurement.
 - Able to read and interpret production drawings and work instructions.

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- Able to use/operate; MIG/TIG welders, hand and portable power tools, forklift & pallet jack as required.
- Abilities
 - Able to apply common sense understanding to carry out instructions furnished in written, verbal, or diagram form.
 - Able to deal with problems involving several concrete variables in standardized situations.
 - Written and spoken English
- Professional Certification(s)
 - Able to attain Myers Power Products, Inc. forklift and overhead crane certificate within (2) weeks of employment as required.

Working Conditions


Manufacturing area with dust, noise, moving machinery, heat, cold and humidity (not temperature controlled).

Physical Requirements

Production position. Spends the majority of the work shift walking, bending and stooping. Generally requires clear vision at 20 inches or less for reading. Reaching above shoulder height, below the waist or lifting as required to carry supplies, tools and equipment throughout the workday. Proper lifting techniques required. May include lifting, carrying, pushing, pulling up to 50 lbs. with no assistance.

Direct Reports

None.

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Acknowledgement of Receipt and Review

It is Myers policy to first promote from within the company, provided there are qualified candidates available. Promotions are made on an equal opportunity basis according to employees possessing the needed skills, education, experience, and other qualifications that are required for the position.

Due to the needs of the business, you may be required to perform job duties not within your written job description. Myers may transfer your employment from one position to another, and/or from one department to another, with or without notice, as required by business necessity or upon request by an employee as approved in writing by management

By signing below, I acknowledge that I have received a copy of my job description and understand that it is my responsibility to read this job description in its entirety.

Employee Name (please print):

Employee Number:

Employee Signature:

Date:
