

February 10, 2021

Job Posting #7199.00

SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS

601 North E Street • San Bernardino, CA 92415-0020 • Ted Alejandro, County Superintendent

**PROGRAM SPECIALIST, CAHELP JPA
(Communicative Disorders)**

SALARY: \$131,893.44 - \$148,801.92 Annually (Range/Step: 145/A)
LENGTH OF SERVICE: 12 Months/228 Days per Year
APPLICATION DEADLINE: **February 24, 2021 (4:00 P.M.–PST)**
HEALTH & WELFARE: Benefits Package (Medical, Vision, Dental & Life)
Employer pays annually up to
\$16,563.36 – Kaiser Permanente
\$17,588.64 – Blue Shield
LOCATION: Desert/Mountain CAHELP JPA, Apple Valley

POSITION DESCRIPTION

The Program Specialist, CAHELP JPA (California Association of Health and Education Linked Professions Joint Powers Authorities) provides consultation; coaching; one-to-one and group presentations; classroom support; and instructional and behavioral strategies for regular educators, special education teachers, resource specialists, designated instruction and services personnel, and others providing instructional services to children and adolescents with disabilities.

ESSENTIAL JOB FUNCTIONS

- Assists districts in the development and maintenance of special education instructional programs that meet federal and state mandates;
- Develops, facilitates, implements, and evaluates staff development and parent training programs;
- Recommends special education instructional strategies;
- Provides consultation and therapeutic support to preschool students with speech and language difficulties;
- Assists districts in meeting federal and state standards, and special education reporting requirements;
- Facilitates the acquisition and use of therapeutic materials, resources and equipment, including assistive technology;
- Monitors student progress;
- Performs other duties as assigned.

JOB REQUIREMENTS

Experience providing special education services to preschool special education students; working with staff and parents to implement program goals; and designing, implementing, and interpreting research projects, researching and referring agencies providing services for persons with speech, language and hearing disabilities;

Skill observing individuals and environments; facilitating and participating in group processes; preparing written documents; addressing large and small groups; diagnosing speech and language disabilities; and implementing remediation techniques;

Knowledge of State and Federal special education regulations; standardized speech and language assessment instruments; administration and interpretation of such instruments; language development; phonology; oral motor skills; curriculum; therapeutic strategies and materials for students with speech and language disabilities;

Ability to understand and communicate laws and regulations; develop staff development and parent trainings; communicate effectively in oral and written form; collaborate with groups and individuals of diverse backgrounds; establish priorities and deadlines for project completion; work varied hours; prepare and maintain reports and records;

exercise sound judgment; operate a motor vehicle, operate business machines and educational equipment and travel by common carrier to assignments inside and outside of the state;

Physical Abilities include some lifting, carrying, pushing and/or pulling; some climbing and balancing; some stooping, kneeling, crouching and/or crawling; hearing, speaking, observing and significant fine finger dexterity. Specific visual abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. Generally, the job requires sitting, walking and standing and the ability to lift or move up to 40 pounds. The job is performed under minimal temperature variations, a generally hazard free environment, and in a clean atmosphere.

MINIMUM QUALIFICATIONS

- Valid California Clear Clinical or Rehabilitative Services Credential-Audiology; or Clear Speech-Language Pathology Services Credential; or a clear credential that authorizes the providing of Language, Speech and Hearing services;
- Master's degree from an accredited college or university;
- Two (2) years of experience working with students with communicative disabilities.

DESIRED QUALIFICATIONS

- Experience planning and presenting staff development and parent trainings;
- Experience developing and implementing research projects;
- Two (2) years of experience working with preschool and school-age students.

NECESSARY MATERIALS FOR APPLICATION

- **Completed Ed-Join Online Application;**
- **Letter of introduction outlining experience, skills and abilities relating to this position;**
- **Current Resume;**
- **Copy of Master's degree or official transcripts from a regionally accredited college or university;**
- **Copy of valid California Clear Clinical or Rehabilitative Services Credential-Audiology, Speech-Language Pathology Services Credential; or a credential that authorizes providing Language, Speech and Hearing services;**
- **Three (3) current (*dated within 3 years*) letters of reference.**

Applicants must meet minimum qualifications and provide all necessary materials on-line prior to the stated deadline to qualify as a candidate.

APPLICATION PROCESS: All applications must be submitted through Ed-Join. Go to the San Bernardino County Superintendent of Schools website at www.sbcss.k12.ca.us; click on Human Resources; scroll down then click on “[Click Here to Jump to the EDJOIN website](#)” and attach your online profile ***to this job posting #***. If you are disabled and need reasonable accommodations to complete the application process, please contact Human Resources at 760 East Brier Drive, San Bernardino, CA 92408 • (909) 386-9561. This facility is handicapped accessible.

The County Superintendent of Schools recognizes that the County Superintendent of Schools Office has primary responsibility for ensuring that it complies with applicable state and federal laws and regulations. The County Superintendent of Schools does not discriminate on actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, immigration status, ancestry, national origin, religion, colour, mental or physical disability, age or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, or any other basis protected by federal, state or local law, ordinance or regulation, in its educational program(s) or employment. No person shall be denied employment solely because of any impairment which is unrelated to the ability to engage in activities involved in the position(s) or program for which the application was made.

State law requires all our employees to be fingerprinted for a confidential background investigation and prohibits the commencement of employment until the background investigation has been completed. Proof of freedom from active tuberculosis based upon an intra-dermal test must be furnished at time of employment. Public Law 99-603 (Immigration, Naturalization & Control Act of 1986) requires that all employees hired after November 6, 1986 provide proof of work eligibility. If hired, please be prepared to present appropriate documentation verifying identity and ability to work legally in the U.S. An Equal Opportunity Employer.